

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND CITY HALL
1115 BROADWAY
TUESDAY, SEPTEMBER 2, 2025
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 3 of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of August 18, 2025 Regular Session (attached)

SWEARING IN:

Mayor Hemann will administer the official oath to Deputy Chief Scott Athmer.

Mayor Hemann will administer the official oath to Sergeant Mark McKinney.

MAYORAL RECOGNITION:

Mayor Hemann will recognize the Highland High School Varsity Cheer Team, which competed at the ICCA State Championships on January 14th, 2025. The Cheer Team came away with a State Championship in the Medium Division. The team was coached by Tess Chilbec and Kamy Schrage.

PUBLIC FORUM:

- A. Citizens' Requests and Comments:

1. Veterans Day Parade – Special Event Application – Kenny Kapp, Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

- B. Requests of Council:

- C. Staff Reports:

NEW BUSINESS:

- A. **MOTION** – Approving Mayor's Appointment of Dean Korte to the Library Board of Trustees (attached)

- B. **MOTION** – Award Bid # PW-10-25, for Spillway Improvement 2025 (attached)

- C. **MOTION** – Bill #25-94/RESOLUTION Approving and Authorizing the Execution of a Preliminary Engineering Services Agreement with Oates Associates, Inc. for a Shared Use Path School Connector, PW-12-15 (attached)

Continued

D. **MOTION** – Bill #25-95/RESOLUTION Waiving Competitive Bidding Requirement and Approving and Authorizing the Execution of a Purchase Order to Jansen Ford of Breese, LLC to Purchase a 2025 Ford Ranger Through the State of Illinois Joint Purchasing Program as a Sole Source Purchase (attached)

E. **MOTION** – Bill #25-96/ORDINANCE Declaring Real Property of the City of Highland Surplus and Authorizing Its Sale Pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, Specifically Silver Lake North Dam Property, City of Highland, Madison County, Illinois, Parcel No. 02-1-18-08-00-000-025 (attached)

REPORTS:

A. **MOTION** – Accepting Expenditures Report #1297 for Aug. 16, 2025 through Aug. 29, 2025 (attached)

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Tuesday, September 2, 2025.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

Directions for Public Monitoring of Highland City Council Meetings:

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to cflake@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: Veterans Day Parade

Type of Event: ☐ Festival ☐ Race ☐ Other Fundraiser ☐ Service ☒ Parade
☐ Other (please specify): _____

Description of Event: Parade of Veterans from intersection of Olive + Main Street to City Square.

Location of Event: City Square after Parade

Sponsoring Organization/Individual: Highland Moose Lodge #2479

Event Responsible Party: Highland Moose Lodge #2479

Address: 1121 518th St. Highland, IL 62249

Phone(s): cell 314-791-7061

Email: lenny.gall@yahoo.com

Date(s) of Set-up: November 9th 2025

Event Date(s) / Times: 1:00 P.M. thru 3:30 P.M.

Date(s) of Tear-down: November 9th 2025

Expected Attendance: 300-400

Alcohol License Required: ☐ Yes ☒ No

If yes, application submitted: ☐ Yes ☐ No

Sound Amplification System utilized: ☐ Yes ☒ No (Only available for the Square)

If yes, hours of operation: _____

Funding request of the Council: ☐ Yes ☒ No

Amount requested: \$ _____

Purpose for Funding: _____

Street Dept: Signage, Barricades, Street Closures (Specify): Signage for "No Parking" along parade route from Olive St., west on Main St. to Laurel St.

Electric Dept: Electrical Service, Lighting (Specify):

Electrical service at outlets on North side of square and gazebo.

Public Safety: If anything needed in addition to below (Specify):

N/A

HCS Services: Wi-Fi or other technological needs (Specify):

N/A

Other City Services: Restrooms, City Officials, Refuse Dumpsters-Charges Apply (Specify):

North just off square

Signs: Per the City of Highland's Municipal Code, signs are disallowed on public right-of-way. If you wish to display signs on right-of-way, please indicate the requested location of signs: _____

If approval is granted, signs must not be displayed within roundabouts or within any area that is difficult for vehicles to see around and creates a traffic safety issue. All signs within right-of-way must be displayed no more than two weeks prior to the event unless specifically requested and removed within two days after the event.

Specify Special Event or Ongoing Event (as defined above) _____

Specify Route Option # _____ (listed on attached Maps)

Route must be approved by Public Safety director before application can be brought to council for approval.

Check the boxes below for what Services apply and number of each service needed

(See Page 1&2 and Race Option/Maps provided for more information)

- ☒ **Police** – Number of officers needed for Event Police Chief or Chief's representative to lead parade
- ☐ **EMS** – Number of Emergency Medics needed for Event _____
- ☒ **Fire** – Number of Firefighters needed for Event for Parade

Application Checklist (Attachments):

- ☐ Council Meeting Scheduled for approval
- ☐ Certificate of Insurance: (Must attached for approval)
 - ☐ Must be General liability
 - ☐ \$1 Million per occurrence/\$2 million aggregate
 - ☐ City named as "additional insured" If Event is on city property.
- ☐ Site Plan Rendering
- ☐ Evacuation Plan
- ☐ Fire Plan
- ☐ Parking Plan

City Services Requested: – Please attach additional documents such as maps, flyers or any other detailed information.

Highland Moose Lodge #2479

Lonny Gall / Ken Kapp Chairmen

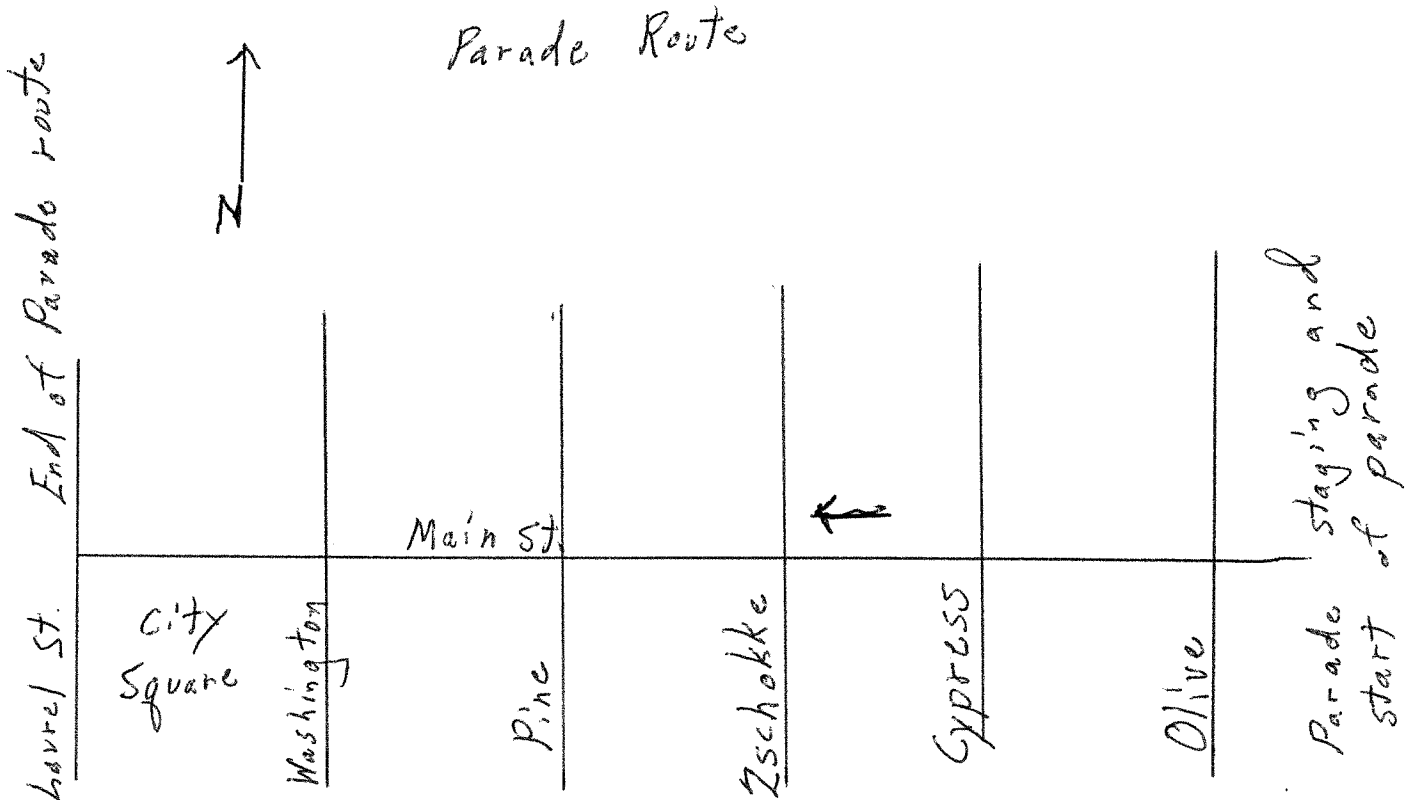
Event Sponsor Responsible Party

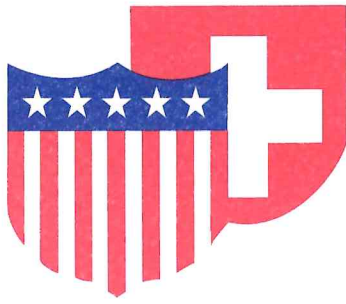
8-15-2025

Date

City Manager

Date





City of Highland

MEMO TO: City Council Members

FROM: Mayor Kevin B. Hemann

SUBJECT: Appointment to Library Board of Trustees

DATE: August 29, 2025

A vacancy exists on the Library Board of Trustees due to the resignation of Amy Kloss. I have received an application from Dean Korte indicating his desire to be appointed to this position. I believe Mr. Korte would be an asset to the Library Board of Trustees. I am therefore, requesting your approval of my appointment of Mr. Dean Korte to serve the remainder of this term, which expires on June 30, 2027.

If you have any questions regarding this appointment, please contact me prior to the council meeting.

APPLICATION FOR APPOINTMENT TO CITY OF HIGHLAND BOARDS AND COMMISSIONS



Please print or type.

Name Dean Robert Korte
First Middle Last

Home Address 100 Sunflower Dr Highland 62249
Street City Zip

Date of birth: 2/6/1968 Do you reside within the City limits? ☒ Yes ☐ No How long? This time 8 years

Home Telephone 309-287-1426 Daytime Telephone Same

Occupation Construction Scheduler Place of Employment The Korte Company

E-Mail Address(es) dinokorte@gmail.com dean.korte@korteco.com

Have you ever been convicted of a felony? ☐ Yes ☒ No

List Board(s) or Commission(s) you're interested in: _____

What experience do you possess that you believe qualifies you to serve? _____

Love to read. I don't think I've got any overdue books. Been a library card holder forever.

Please list your interests/hobbies: Reading, golf

You may attach additional information to support this application.

References: Jay Korte
Name Address Phone

Susan Bowman
Name Address Phone

I certify that the information given herein is true and complete. By signing this application, I hereby authorize an investigation of all statements contained in this application for appointment as may be necessary in arriving at a decision regarding the possibility of appointment.

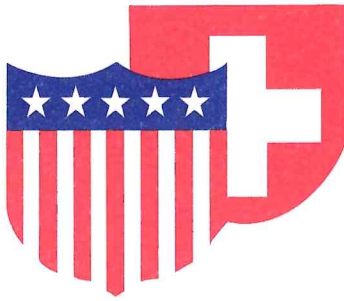
Information submitted on this application is public information. A false or misleading statement will be cause for elimination fro

Signature of Applicant  Date 8/13/2025

Return completed applications to:

Lana Hediger, Deputy Clerk
City Hall, 1115 Broadway
PO Box 218
Highland, IL 62249

Or you may fax to: (618.654.4768)



City of Highland

MEMO TO: Christopher Conrad, City Manager

FROM: Joe Gillespie, Director of Public Works

DATE: August 28, 2025

SUBJECT: Spillway Improvements 2025, PW-10-25
Recommendation for Award

RECOMMENDATION

I recommend that you request council approval to award a contract to Korte & Luitjohan Contractors, Inc. in Highland, Illinois, for \$155,509.00.

DISCUSSION

We opened bids on August 27, 2025. The low bid is over our budgeted amount of \$100,000. We have replaced two large sections of retaining walls on the spillway, one in 2010 and one in 2021. I believe installing the proposed anchors is essential to prevent the western side retaining walls from failing. We have been closely monitoring them, and they are showing signs of movement. The project is unique, as demonstrated by the limited number of bids received.

FISCAL IMPACT

We have budgeted \$100,000, and the remaining amount will be supplemented with Water Fund reserves.

CONCURRENCE

Recommended by: _____

Joe Gillespie, Director of Public Works

Approved by: _____

Christopher Conrad, City Manager

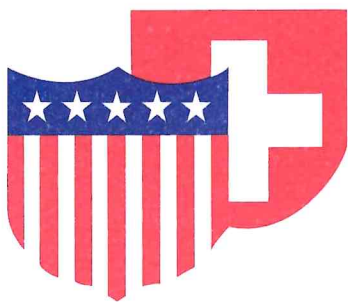
CITY OF HIGHLAND-----BID TABULATION-----DEPARTMENT OF PUBLIC WORKS

BID OPENING

PLACE: HIGHLAND CITY HALLTIME: 10:00 AMDATE: 8-27-2025PROJECT # / DESCRIPTION: TIE BACK ANCHORS FOR WESTERN
SPRAWAY WALL AT SILVER LAKE
PW-10-25

Bidders	Bid Security	Total Price	Addendum # 1		
Keeley + Sons East St. Louis, IL.	Bid Bond	\$488,325. ⁰⁰	✓		
Korte + Leitzman Highland, IL.	Bid Bond	\$155,509. ⁰⁰	✓		

BID OPENER: JEFFREY P. VOSSBID RECORDER: Cheryl



City of Highland

MEMO TO: Christopher Conrad, City Manager

FROM: Joe Gillespie, Director of Public Works

DATE: August 21, 2025

SUBJECT: Shared Use Path School Connector, PW-12-25
Recommendation for Approval of Preliminary Engineering Services

RECOMMENDATION

I recommend that you request council approval of a preliminary engineering services agreement with Oates Associates for the above-referenced project, for an estimated cost of \$405,537.00.

DISCUSSION

The project will connect the Lindenthal Campus to the new Primary Campus. The proposed construction will replace the existing concrete sidewalk with a 10-foot wide shared use path on the south side of Lindenthal Avenue from Poplar Street to Parkhill Drive, connecting to our existing shared use path. Then it will pick back up from the existing path just south of the creek and extend southerly along Parkhill Drive to the VFW property. The path will extend around the VFW property, eventually connecting to the school property. From there, it will parallel Poplar Street along the east side until Arkansas Road.

Oates Associates will provide engineering for meetings with IDOT, field surveys, utility coordination, storm sewer design, and plans and specifications.

FISCAL IMPACT

We received Illinois Transportation Enhancement Program funds for the project, which includes dollars spent on engineering.

CONCURRENCE

Recommended by: Joe Gillespie
Joe Gillespie, Director of Public Works

Approved by: Christopher Conrad
Christopher Conrad, City Manager

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A
PRELIMINARY ENGINEERING SERVICES AGREEMENT WITH OATES
ASSOCIATES, INC. FOR A SHARED USE PATH SCHOOL CONNECTOR, PW-12-25**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City desires to enter into a contract with Oates Associate, Inc. (“Oates”) for engineering services to connect the Lindenthal Campus to the new Primary Campus. (Project”); and

WHEREAS, the Preliminary Engineering for the Project will include: 1) detailed surveys of the Project; 2) environmental and planning documents; 3) roadway and drainage structure plans; 4) traffic studies and counts and special intersection studies; 5) general and detailed plans, special provisions and estimate of cost; 6) necessary right-of-way dedications, construction easements and borrow pit and channel change agreements; and 7) estimates according to federal-aid design policies (hereinafter “Preliminary Engineering”); and

WHEREAS, City has received Illinois Transportation Enhancement Program funds for the Project; and

WHEREAS, Oates has prepared a proposed Preliminary Engineering Services Agreement (“Oates Proposal”) (attached hereto as **Exhibit A**) for the Preliminary Engineering associated with the Project; and

WHEREAS, City finds that the terms of the Oates Proposal (**Exhibit A**) are fair and reasonable, and that the proposed Oates Proposal should be approved; and

WHEREAS, City has determined that it is in the best interests of public health, safety, general welfare, and economic welfare to approve the Oates Proposal for the Project; and

WHEREAS, City has determined that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute whatever documents are necessary to approve the Oates Proposal. *See Exhibit A.*

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The Oates Proposal (**Exhibit A**) is approved.

Section 3. The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute and date the Oates Proposal. *See* **Exhibit A**.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



Local Public Agency Engineering Services Agreement

Agreement For	Agreement Type
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No MFT PE	Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
City of Highland	Madison	25-00075-00-BT	
Project Number	Contact Name	Phone Number	Email
	Joe Gillespie	(618) 654-9891	jgillespie@highlandil.gov

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Lindenthal AVE	8853	1.3 MI	

Location Termini

Begins at the Highland Elementary School, the corner of Poplar St. and Lindenthal Ave and ends at the new Highland Primary School, the corner of Poplar St. and Arkansas Rd.

[Add Location](#)[Remove Location](#)

Project Description

This project was award an ITEP Grant in the 2024 grant cycle, ITEP Number 856023. The project will provide a shared use path connection between the elementary school and new primary school. the new path will connect to an existing trail, 3 parks, 2 schools, the VFW Hall, and the Madison County Fair Grounds.

Engineering Funding	<input type="checkbox"/> MFT/TBP <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	ITEP # 856023
Anticipated Construction Funding	<input type="checkbox"/> Federal <input type="checkbox"/> MFT/TBP <input checked="" type="checkbox"/> State <input type="checkbox"/> Other	ITEP # 856023

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Oates Associates Inc.	Brandon Beckemeyer	(618) 619-2242	brandon.beckemeyer@oatesassoci
Address	City	State	Zip Code
1 South Church Street	Belleville	IL	62220

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).
10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as

determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

(c) For Non-Federal County Projects - (605 ILCS 5/5-409)

- (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
- (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Anniversary

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.
3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the

LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.

- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

- 10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
- 11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Oates Associates Inc.	37-1256935	\$405,537.00
Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Subconsultant Total		
Prime Consultant Total		\$405,537.00
Total for all work		\$405,537.00

AGREEMENT SIGNATURES

Executed by the LPA:


Attest:	The	Local Public Agency Type City	of	Local Public Agency City of Highland
By (Signature & Date)		By (Signature & Date)		
Local Public Agency City of Highland	Local Public Agency Type City	Title		
		Clerk		

(SEAL)

Executed by the ENGINEER:

Attest:	Prime Consultant (Firm) Name Oates Associates Inc.
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By (Signature & Date)

 8/20/25
Title Project Principal

By (Signature & Date)

Brandon Behrmeyer P.E. 8/20/2025
Title Project Manager

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

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Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Highland	Oates Associates Inc.	Madison	25-00075-00-BT

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Highland	Oates Associates Inc.	Madison	25-00075-00-BT

**EXHIBIT B
PROJECT SCHEDULE**

See attached

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
City of Highland	Oates Associates Inc.	Madison	25-00075-00-BT

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	<input type="checkbox"/>	<input type="checkbox"/>
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	<input type="checkbox"/>	<input type="checkbox"/>
3	Was the scope of services for this project clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
4	Was public notice given for this project?	<input type="checkbox"/>	<input type="checkbox"/>
5	Do the written QBS policies and procedures cover conflicts of interest?	<input type="checkbox"/>	<input type="checkbox"/>
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	<input type="checkbox"/>	<input type="checkbox"/>
7	Do the written QBS policies and procedures discuss the methods of evaluation?	<input type="checkbox"/>	<input type="checkbox"/>
Project Criteria		Weighting	
8	Do the written QBS policies and procedures discuss the method of selection?	<input type="checkbox"/>	<input type="checkbox"/>
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	<input type="checkbox"/>	<input type="checkbox"/>
10	Were negotiations for this project performed in accordance with federal requirements.	<input type="checkbox"/>	<input type="checkbox"/>
11	Were acceptable costs for this project verified?	<input type="checkbox"/>	<input type="checkbox"/>
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	<input type="checkbox"/>	<input type="checkbox"/>
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	<input type="checkbox"/>	<input type="checkbox"/>
14	QBS according to State requirements used?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Existing relationship used in lieu of QBS process?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16	LPA is a home rule community (Exempt from QBS).	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Instructions for BLR 05530 - Page 1 of 3

Form instructions are not to be submitted with the form

This form shall be used for a Local Public Agency (LPA) to enter into an agreement with an Engineering firm in connection with a project funded with Federal, State, and/or Motor Fuel Tax (MFT) funds. Based on the selection of type of engineering agreement and funding type, the form will change. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual.

This form can also be used for structure inspections.

When filing out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Using Federal Funds?	The user must select yes or no. Based on the selection, a drop-down menu will appear. The language of the form changes based on the selection. Selecting yes indicates federal funds will be used to fund all or a portion of the engineering for this phase of this project. Selecting no indicates no federal funds will be used to fund any engineering for this phase of the project.
Agreement For	If yes was selected for using Federal Funds, select Federal PE or Federal CE from the drop-down. If no was selected for using Federal Funds, select MFT PE, MFT CE, or MFT PE-CE.
Agreement Type Number	From the drop down, select the type of agreement, types to choose from are: Original or Supplemental If the agreement is for a supplemental, insert the number of the supplemental using number 1 for the first supplemental, and increase the numbering as the supplementals increase.
Local Public Agency	
Local Public Agency	Insert the name of the LPA. This field value is used to populate the LPA name in the Agreement Signatures and the Exhibit pages.
County	Insert the name of the county in which the LPA is located.
Section Number	Insert the section number applied to this project without dashes, dashes are automatically inserted.
Job Number	Insert the job number assigned for the project, if applicable.
Project Number	Insert the project number assigned for this project, if applicable.
Contact Name	Insert the name of the LPA contact for this project.
Phone Number	Insert the phone for the LPA contact listed to the left without dashes.
Email	Insert the email for the LPA contact listed to the left.
Section Provisions	
Location	Use the add location button to add additional locations, if needed, for up to a total of five locations. If there are more than five locations, use various.
Local Street/Road Name	Insert the local street/road name.
Key Route	Insert the key route of the street/road listed to the left, if applicable.
Length	Insert the length in miles as it pertains to the location listed to the left. For a structure insert 0.01.
Structure Number	Insert the existing structure number(s) for this project.
Location Termini	Insert the beginning and ending termini as it pertains to this location for this project.
Add Location	Use this button to add additional location.
Remove Location	Use this button to remove a location added in error. Please note that at least one location is required.
Project Description	Insert a description of the work to be accomplished by this project.
Engineering Funding	Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other." The form will change based on the box(es) checked.
Anticipated Construction Funding	Check all boxes that apply, if type other is checked, insert the type of other funding in the box following "other."

Instructions for BLR 05530 - Page 2 of 3

Agreement For

Select the check box for the type of engineering the agreement is for. Phase I for Preliminary Engineering, Phase II for Design Engineering, Phase III for Construction Engineering. When Federal Funds are used, Phase I and Phase II can be selected when the agreement is for Federal PE. When Federal CE is selected, only Phase III can be selected. For MFT, the Phases can be selected based on the original selection at the top of the form for the agreement type.

Consultant

Primary Consultant (Firm) Name Insert the name of the primary consultant firm that will be executing this agreement. This field value is used to populate the consultant name in the Agreement Summary, Agreement Signatures and the Exhibit pages.

Contact Name Insert the name of the contact for the firm listed to the left.

Phone Number Insert the phone number for the contact listed to the left, without dashes.

Email Insert the email of the contact listed to the left.

Address Insert the address of the firm listed to the left.

City Insert the city of the firm listed to the left.

State Insert the state of the firm listed to the left.

Zip Code Insert the zip code of the firm listed to the left.

Agreement Exhibits

Check all that apply, for boxes checked that do not have a description, insert the name of the exhibit.

Exhibit A Insert the scope of services covered by this agreement/ project. This exhibit is required.

Exhibit B Insert the project schedule that applies to this agreement/ project. This exhibit is required.

Exhibit C Qualification Based Selection (QBS) Checklist process must be followed when the value of engineering will meet and/or exceed the threshold in 50 ILCS 510. If the process does not apply, check the form not applicable checkbox on the top of the exhibit page. If the process applies and using federal funds, complete items 1 through 13. If the process applies and using state funds, complete items 14 through 16.

Exhibit D Cost Plus Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514). If the method of compensation was checked (under LPA Agrees item 4) as Cost Plus Fixed Fee (Anniversary Raise or Fixed Raise) in the agreement, then this exhibit is required and the correct BLR form: BLR 05514 for Fixed Raise or BLR 05513 for Anniversary Raise.

Exhibit Use the remaining boxes and lines to add additional exhibits as needed.

LPA Agrees

Method of Compensation Select the method of compensation for this agreement by checking the applicable box.

If Percent is checked (this is only available when agreement is for MFT funds.), insert in the box the applicable percentage.

If Lump Sum is checked, complete the box after lump sum showing the lump sum compensation amount. For agreements funded with federal funds the lump sum shall be determined by using the Cost Plus Fixed Fee formula.

If Specific Rate is checked, insert the specific rate in the box. The specific rate cannot exceed \$150,000. For a federal project this is limited to testing services only.

If Cost Plus Fixed Fee is checked, select the type of raise the agreement will use: Anniversary or Fixed. If this method is selected, BLR 05513 or BLR 05514 must be included in the exhibits.

Instructions for BLR 05530 - Page 3 of 3

Agreement Summary

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on the first pages of the agreement.
TIN/FEIN/SS	Insert the Prime Consultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount.
Subconsultant(s)	As applicable, insert the name of each subconsultant engaged in this agreement/ project. Subconsultants are defined as any firm that is required to complete a Cost Estimate of Consultant Services (CECS) Worksheet.
TIN/FEIN/SS	Insert the Subconsultant's Taxpayer Identification Number (TIN), Federal Employer Identification Number (FEIN) or Social Security Number (SS).
Agreement Amount	Insert the maximum agreement amount for the subconsultant listed to the left.
Add Subconsultant	If additional lines are needed for additional subconsultants, insert lines as needed and complete the required information.
Subconsultant Total	This field is automatically completed, it is the sum of all the agreement amounts for all subconsultants listed.
Prime Total	This field is automatically completed, it is the amount of the prime consultant fee as listed above.
Total for All	This field is automatically completed, it is the sum of the subconsultant and the prime total.

Agreement Signatures

Executed by LPA

Local Public Agency Type	From the drop down, select the type of LPA. Types to choose from are: City, County, Town, or Village.
Local Public Agency	Field populated from the Local Public Agency entered on the first pages of the agreement.
By	The LPA clerk will sign here.
By	The LPA official authorized to sign this agreement will sign and date here.
Seal of LPA	The LPA will seal the document here.
Title	Insert the title of the LPA official who signed above.

Executed by the Engineer

Prime Consultant (Firm) Name	Field populated from the Prime Consultant (Firm) Name entered on first pages of the agreement.
By	The person(s) authorized to sign this agreement from the engineering firm will sign and date here.
Title	Insert the title of the person signing above.

For Agreement using MFT or State Funds only:

Regional Engineer	Upon approval the Regional Engineer will sign and date here.
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A minimum of four (4) signed originals must be submitted to the Regional Engineer's District office.

Following approval, distribution will be as follows:

- Central Office (only for Projects using State and/or Federal Funds)
- District
- Engineer (Municipal, Consultant or County)
- Local Public Agency Clerk

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
LOCATION: Highland IL
CLIENT: City of Highland
FIRM: Oates Associates, Inc.
JOB NO.: 225111
CONTRACT: Original

SUMMARY OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL
1.0 FIELD SURVEYS		7				54		112		8	140	96				417
2.0 INTERSECTION DESIGN STUDY																
3.0 PROJECT DEVELOPMENT REPORT		3			9	30		98								140
4.0 UTILITY & RAILROAD COORDINATION					8	25		56								89
5.0 HYDRAULIC REPORT																
6.0 BRIDGE CONDITION REPORT																
7.0 GEOTECHNICAL REPORT																
8.0 TYPE SIZE & LOCATION PLANS																
9.0 STRUCTURE PLANS				15		15		78								108
10.0 DRAINAGE					7	27		110								144
11.0 PRELIMINARY PLANS - ROAD					29	112		431		12						584
12.0 FINAL PLANS - ROAD		3			33	162		503								701
13.0 RIGHT OF WAY		2				79		176			32					289
14.0 CONSTRUCTION PHASE SERVICES																
15.0 ADMINISTRATION / MANAGEMENT		1			43	100		2								146
16.0 QA/QC		71			24					8						103
TOTAL:		87		15	153	604		1,566		28	172	96				2,721

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
LOCATION: Hingland IL
CLIENT: City of Highland
FIRM: Oates Associates, Inc.
JOB NO.: 225111
CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
1.0 FIELD SURVEYS		7				54		112		8	140	96				417	7000' of trail
1.1 horizontal & vertical control <i>subtotal:</i>		1				4		8			40	40				93	NAD 83 (2011) & NAVD 88, GPS derived
research control location / coordinates, elevations, closure route						2										2	control from previous projects
set control point monuments in field											8	8				16	15 CP's & 15 BM's (assume no 3-point ties)
set control point coordinates & elevations / GPS											4	4				8	tie in 10 CP's with GPS
traverse between control points in field								1			12	12				25	
elevation loop between benchmarks in field								1			16	16				33	
office calculations / coordinates, elevations, closure		1				2		6								9	
1.2 topography <i>subtotal:</i>		2				10		32			72	8				124	Traditional survey along Lindenthal Ave. Combination drone & traditional survey for south segment.
locate existing utilities		1				4		16			8	8				37	contact JULIE & mark limits in field, measure structure depths (assume 20)
Lindenthal - topo / profile / cross sections						2		4			16					22	traditional survey 1,400' @ 700' per day
south segment - topo / profile / cross sections		1				2		8			32					43	1 day traditional Park Hill 700', 1 day supplement drone through VFW, 2 days traditional road & entrances along Poplar St & Primary School road 1,800'
supplemental field surveys						2		4			16					22	assume 2 day traditional
1.3 drone survey <i>subtotal:</i>		2				18		16		8		48				92	Aerial of entire project & LIDAR south segment
preflight		1				4						4				9	flight plan & risk assessment
control targets						2						16				18	set & tie in GCP, LIDAR targets & check targets (assume 50)
flights		1				2		16				16				35	photogrammetry & LIDAR (2nd person visual observer)
post processing						6						12				18	tag GCP's for aerial & setup aerial CAD drawing, initial LIDAR processing and clean point cloud
supplemental drone data						4				8						12	process additional LIDAR as needed for supplement areas
1.4 process survey data for CADD <i>subtotal:</i>		2				14		56								72	CADD platform (AutoCAD / MicroStation)
draw existing topo		1				2		16								19	draw traditional survey areas Review time in QA
create & process TIN surface						2		12								14	Review time in QA
combine drone & traditional surveys						2		12								14	drone surface by Aerotas
field review and edit topo & TIN		1				8		16								25	
1.5 staking <i>subtotal:</i>						8					28					36	
set / tie boring locations for soil surveys / foundations						2					4					6	
stake centerline for field check						2					8					10	VFW & school properties
locate utility conflict potholes						4					16					20	
2.0 INTERSECTION DESIGN STUDY																	N/A

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
3.0 PROJECT DEVELOPMENT REPORT		3			9	30		98								140	State Funding PDR not required, ESR required
3.1 preliminary forms & submittals <i>subtotal:</i>						4		8								12	
review funding application																	N/A
initial coordination meeting data form						2										2	
environmental survey request form						1		4								5	biological & cultural surveys only (Exhibits listed below)
environmental survey request - special waste						1		4								5	required for work on State ROW
3.2 meetings <i>subtotal:</i>		3			3	13		38								57	
bi-monthly coordination meetings						2		8								10	Coordination meeting with IDOT, FHWA; includes plan and exhibit prep
public informational meeting		3			3	3		16								25	Assume inperson meeting
public hearing																	N/A
attendance sheets, sign-off sheets, fact sheet						4		8								12	for informational meeting / public hearing
meeting minutes & memoranda						2		4								6	Coordination meeting minutes, misc. correspondence with client
IDOT coordination						2		2								4	
3.3 report <i>subtotal:</i>																	N/A
3.4 analysis & text <i>subtotal:</i>					4	5		30								39	
location & existing conditions																	N/A
proposed improvement																	N/A
crash analysis																	N/A
right of way																	N/A
prime farmland																	N/A
floodplain encroachment																	N/A
Phase I & II NPDES storm water permit requirements						1		4								5	Disturbance > 1 Ac.
"404" permit																	None anticipated
special waste					4	4		24								32	Assume PESA required, assume PSI will not be required
environmental survey								2								2	rivers, wetlands, archaeological & historic endangered species, wildlife impacts
Section 4(f) lands																	
air quality																	N/A
noise																	N/A
work zone transportation management plans																	N/A
complete streets																	N/A
maintenance of traffic																	N/A
public involvement																	N/A
coordination LA-IDOT-FHWA																	N/A
other coordination																	N/A
summary of commitments																	Assume none

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
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 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
3.5 attachments & exhibits <i>subtotal:</i>					2	8		22								32	prepare exhibits to include with ESR
location / vicinity map & functional classification map					1	1		2								4	
existing & proposed typical sections						1		2								3	see ROADWAY PLANS - typical sections
structure master report																	N/A
bridge condition report (BCR) & approval cover letter																	N/A
preliminary bridge design & hydraulic report approval letter																	N/A
railroad crossing drawing																	N/A
plan & profile sheets						1		2								3	see ROADWAY PRELIMINARY PLANS
intersection design studies (IDS)																	N/A
spot map and/or collision diagrams																	N/A
SCS and IDOA coordination																	N/A
"404" permit correspondence																	N/A
environmental clearances & correspondence					1	1		2								4	biological, cultural & special waste sign-offs
property owner signoffs and/or correspondence								2								2	re: public comments
public meeting notifications								1								1	newspaper ad & property owner letter
bi-monthly coordination meeting minutes						1		1								2	see - meetings (above)
design variance request						2		8								10	see ROADWAY PLANS - design criteria
detour or alternate route map						1		2								3	N/A
other coordination																	N/A
3.6 submittals <i>subtotal:</i>																	
print & submit draft PDR for IDOT / FHWA review																	N/A
respond to review comments																	N/A
plot, print & submit final PDR for IDOT / FHWA approval																	N/A

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
4.0 UTILITY & RAILROAD COORDINATION					8	25		56								89	
4.1 utilities <i>subtotal:</i>					8	25		56								89	
request type, size & location of existing facilities					1	3		8								12	send topo drawing to utilities
verify type, size & location of existing facilities					1	3		8								12	send preliminary plans to utilities
confirm conflicts & verify adjustment / relocation work					1	3		8								12	send pre-final plans & schedule to utilities
coordination meetings with utilities						6		12								18	Assume 4 utility companies
review utility adjustment / relocation plans from utilities					5	10		20								35	Assume 4 utility companies
utility agreements																	Excluded
4.2 railroads <i>subtotal:</i>																	N/A
5.0 HYDRAULIC REPORT																	N/A
6.0 BRIDGE CONDITION REPORT																	N/A
7.0 GEOTECHNICAL REPORT																	N/A
8.0 TYPE SIZE & LOCATION PLANS																	N/A

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
9.0 STRUCTURE PLANS				15		15		78								108	N/A
9.1 bridge - plan sheets <i>subtotal:</i>																	N/A
9.2 bridge - design tasks <i>subtotal:</i>																	N/A
9.3 three-sided structure - plan sheets <i>subtotal:</i>																	N/A
9.4 three-sided structure - design tasks <i>subtotal:</i>																	N/A
9.5 culvert - plan sheets <i>subtotal:</i>																	N/A
9.6 culvert - design tasks <i>subtotal:</i>																	N/A
9.7 retaining wall - plan sheets <i>subtotal:</i>				3		4		28								35	
general plan & elevation						4		16								20	
structure details				2				8								10	
railing details				1				4								5	Typical elevation & base conn.
construction details																	
soil boring logs																	
9.8 retaining wall - design tasks <i>subtotal:</i>				12		11		50								73	Assume Cast in place
layout				1				2								3	
wall design				4		2		20								26	Design Criteria and Calculations assume 2 heights
railing layout & design				1				2								3	Typical 2-rail steel pipe railing
temporary soil retention layout																	
quantities						1		4								5	
special provisions				2		4		8								14	
estimate of cost						1		4								5	
estimate of time						1		2								3	
coordination and assembly				2		2		4								8	
final plans/ bbs comments				2				4								6	Review of retaining wall dwgs by civil

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
10.0 DRAINAGE					7	27		110								144	
10.1 storm sewer design <i>subtotal:</i>					2	10		42								54	Assume 700' of storm sewer
storm sewer schematic layout						1		4								5	
drainage area computations						1		6								7	
inlet computations / type, size and layout						2		8								10	
storm sewer computations / type and size					1	4		16								21	
final storm sewer layout					1	2		8								11	
10.2 culvert design <i>subtotal:</i>					3	12		48								63	Assume 6 culveres where it is not possible to drain across the trail.
schematic drainage layout						1		6								7	
drainage area computations					1	3		12								16	
discharge computations						1		4								5	
calculate natural conditions						1		4								5	
size proposed culvert					1	2		8								11	
culvert profile and layout					1	3		12								16	
outlet treatment						1		2								3	
10.3 ditch design <i>subtotal:</i>					2	5		20								27	Assume trail can be set to drain across.
schematic ditch layout						1		4								5	
drainage area computations																	Included in Culvert Design
discharge computations																	
compute ditch capacities					1	1		4								6	
propose ditch profile and layout					1	2		8								11	
ditch lining (velocity studies)						1		4								5	

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
LOCATION: Hingland IL
CLIENT: City of Highland
FIRM: Oates Associates, Inc.
JOB NO.: 225111
CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
11.0 PRELIMINARY PLANS - ROAD					29	112		431		12						584	
11.1 data collection/ criteria <i>subtotal:</i>						4		12								16	
develop design criteria						1		4								5	
develop existing & proposed typical sections						3		8								11	
pavement cores																	
11.2 horizontal alignment <i>subtotal:</i>					5	17		68		4						94	
set centerline location					4	12		48		4						68	Includes 2 iterations at VFW
lay out pavement/ shoulders/ medians						2		8								10	
review right-of-way requirements					1	2		8								11	
review utility conflicts						1		4								5	
11.3 vertical alignment <i>subtotal:</i>					6	20		72		8						106	
set centerline profile					6	16		56		8						86	Includes 2 iterations at VFW
review storm sewers/ culverts/ ditches						2		8								10	
review utility conflicts						1		4								5	
develop preliminary earthwork						1		4								5	
11.4 preliminary design development <i>subtotal:</i>					7	25		101								133	
pavement analysis & design																	n/a
intersection / interchange geometrics design					1	2		8								11	Ex. Intersection review; assumes no geometric details needed
develop construction staging								2								2	
guardrail/ barriers requirements						1		2								3	Review sideslopes and need for possible bike railing
signage/ pavement markings								2								2	
utility relocation requirements						1		2								3	
layout entrances					2	5		20								27	12 Driveways and intersections ADA warping
s/w ramp layouts					4	16		65								85	Est. 26 ramps at drive/roadway crossings

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
11.5 preliminary plan development <i>subtotal:</i>					8	30		120								158	est 12 p/p sheets
plan- alignment/ stationing/ curve data					2	8		32								42	
pavement/ shoulders/ medians/ curbs/ sidewalks					1	4		16								21	
intersections/ interchanges labeling					1	4		16								21	
intersection site distance																	
entrances/ access roads labeling																	
guardrail/ barriers						1		4								5	
bridge approach pavement																	
construction limits						1		4								5	
right-of-way/ owners					1	2		8								11	
benchmarks/ control points						1		4								5	
profile- grades/ elevations/ curve data						1		4								5	
storm sewers/ culverts/ ditches labeling					1	4		16								21	
retaining walls					2	4		16								22	Plan layout. Structural design included in task 9
parking																	
structural plan coordination																	
11.6 preliminary cross-sections/ earthwork <i>subtotal:</i>					3	14		52								69	Est. 40 Sheets
cut existing sections/ develop existing cross-section elevations					2	8		32								42	No hand edits
proposed roadway templates						1		4								5	
end areas/ earthwork estimate					1	4		8								13	
plot & label ROW						1		8								9	
11.7 submittals <i>subtotal:</i>						2		6								8	
preliminary alignment								2								2	
preliminary plan						1		1								2	
pre-final plan (field check)								1								1	
cost estimate						1		2								3	

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
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CLIENT: City of Highland
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JOB NO.: 225111
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ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
12.0 FINAL PLANS - ROAD		3			33	162		503								701	
12.1 cover sheet <i>subtotal:</i>					2	5		12								19	
location map/ project limits						1		2								3	
index of sheets								1								1	
standard drawings index								1								1	
general notes					2	4		8								14	Complete usage sheet
12.2 quantities <i>subtotal:</i>					2	12		56								70	
pay items & code numbers					1	1		8								10	
pavement schedule & quantities						1		4								5	
entrances schedule & quantities						1		4								5	
storm sewer schedule & quantities						1		4								5	
pavement markings schedule & quantities						1		4								5	
removals schedule & quantities						1		4								5	
earthwork schedule & quantities						2		8								10	
other schedules & quantities						2		12								14	
summary of quantity schedule					1	2		8								11	
12.3 typical sections <i>subtotal:</i>						1		6								7	
existing/ proposed typical sections - label pay-items/ thicknesses						1		4								5	
structural pavement design table								2								2	
12.4 construction detail sheets <i>subtotal:</i>					7	32		123								162	
side streets & entrances					2	8		30								40	12 Driveways and intersections ADA warping
pavement details						1		2								3	
s/w ramp details/ sheets					4	16		65								85	Est. 26 ramps at drive/roadway crossings
drainage structures						1		4								5	Plan Callouts
retaining walls					1	5		20								26	Plan layout. Structural design included in task 9
guardrail/ barriers						1		2								3	
survey tie points																	N/A
12.5 intersection/ interchange sheets <i>subtotal:</i>																	Assume no geometric details required by IDOT
12.6 maintenance of traffic <i>subtotal:</i>																	Assume no maintenance of traffic. Handled with Highway Std.

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
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 CLIENT: City of Highland
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 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
12.7 traffic signal plans <i>subtotal:</i>																	No traffic signals
12.8 specialty plan sheets <i>subtotal:</i>					6	18		56								80	
pavement markings					1	4		16								21	Pavement marking sheet - double plan sheets
signing plans						2		8								10	
lighting plans					4	8		16								28	Coordination and incorporation in plans
erosion control						2		8								10	
landscape plans					1	2		8								11	
12.9 road plan/profile sheets <i>subtotal:</i>						16		64								80	est 12 p/p sheets
plan- alignment/ stationing/ curve data						2		8								10	Revise from Prelim Plans
pavement/ shoulders/ medians						1		6								7	Revise from Prelim Plans
intersections/ interchanges						1		4								5	
entrances/ access roads						2		8								10	Revise from Prelim Plans
guardrail/ barriers						1		2								3	
storm sewers/ culverts/ ditches						6		24								30	Revise from Prelim Plans and label
construction limits						2		8								10	
cross-references						1		4								5	
12.10 cross sections <i>subtotal:</i>					4	24		96								124	
hand edits					4	16		60								80	Add Utilities, storm sewer, culverts, driveways
proposed ditches/ culverts/ storm sewer						3		12								15	
proposed ROW limits								4								4	
earthwork end areas						4		16								20	
matchlines/ cross-references						1		4								5	
12.11 contract documents <i>subtotal:</i>		3			6	33		32								74	
check sheets						1		2								3	
supplemental specifications								2								2	
interim special provisions (ISP)																	
special provisions						24		8								32	
estimate of time		2			4	6		12								24	
estimate of cost		1			2	2		8								13	

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
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ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
12.12 bidding documents <i>subtotal:</i>																	local letting only
12.13 final PS&E submittal <i>subtotal:</i>					6	21		58								85	
plot and assemble final plans						4		8								12	
copy and review final CADD files																	
copy and assemble computations																	
copy and assemble contract documents						2		4								6	
final submittal and close-out						2		4								6	
obtaining signatures						1		2								3	
address IDOT and City comments					4	8		32								44	
Submit Final Plans to IDOT					2	4		8								14	

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
13.0 RIGHT OF WAY		2				79		176			32					289	Negotiations/Acquisitions may be negotiated later.
13.1 survey <i>subtotal:</i>		2				28		62			32					124	
research record information						4		8								12	deeds & plats & review previous projects
review title reports						4		10								14	order & review (assume 10)
locate and tie existing monumentation		1						4			32					37	3 day & 1 day supplement
reconcile monumentation with record information						4		8								12	
establish existing ROW & property lines		1				16		32								49	
13.2 documents <i>subtotal:</i>						43		106								149	assume 5 permanent & 10 TCE takings
set proposed ROW						8		8								16	
calculate bearings / distances, stations / offsets								8								8	for plan sheets
prepare legal descriptions						15		30								45	15 @ 2 hours each & review time
prepare ROW conveyance documents																	by subconsultant
prepare ROW plans																	n/a to be shown on plan sheets
prepare statutory plats																	n/a
prepare parcel exhibits						20		60								80	15 @ 4 hours each & review time
prepare monument records																	assume none
13.3 submittals <i>subtotal:</i>						8		8								16	
review ROW needs with Client						4		4								8	
pre-final submittal - ROW plan only																	
ROW conveyance documents																	Engineer / Public Works Director & Attorney
final submittal - all documents						4		4								8	
13.4 negotiations / acquisitions <i>subtotal:</i>																	N/A
14.0 CONSTRUCTION PHASE SERVICES																	Assume CE by City only limited review help

EXHIBIT A - SCOPE OF SERVICES

PROJECT: VFW Shared Use Path
 LOCATION: Hingland IL
 CLIENT: City of Highland
 FIRM: Oates Associates, Inc.
 JOB NO.: 225111
 CONTRACT: Original

ESTIMATE OF PERSON HOURS

TASK	PRIN	SR PROF II	SR PROF I	PROF IV	PROF III	PROF II	PROF I	JR. PROF II	JR PROF	TECH III	TECH II	TECH I	TECH	TECH INTERN	ADMIN	TOTAL	SCOPE OF WORK
15.0 ADMINISTRATION / MANAGEMENT		1			43	100		2								146	May be included in other tasks for small projects.
15.1 subtotal:		1			43	100		2								146	Assume 24 months
scope of work reviews					12	24										36	Est. 1.0 hrs per month
scheduling					12	24										36	Est. 1.0 hrs per month
budget control					6	12										18	Est. 0.5 hr per month
manpower planning					6	24										30	Est. 1.0 hr per month
project team meetings (including start-up meeting)		1			1	4		2								8	
contract administration																	
billings					6	12										18	Est. 0.5 hr per month
16.0 QA/QC		71			24					8						103	
16.1 QA/ QC plan subtotal:		2			2											4	
QA/QC Plan Document		2			2											4	Complete QA Log
16.2 submittal reviews subtotal:		37			22					8						67	
geotechnical reports		2			4											6	
drainage reports		2			2											4	
structure reports / TS&L drawings																	
CAD Review		1								8						9	
preliminary road plans		8			4											12	
pre-final plans		8			4											12	
final plans		8			4											12	
final documents		8			4											12	
16.3 Working Coordination subtotal:		32														32	
Working Coordination - Utility Coordination		2														2	Review at 3 stages corresponding to the letters we send out.
Working Coord. - Preliminary Plan Work		8														8	Coordinating design criteria, alignments, prelim plans, costs, etc.
Working Coordination - Final Plan Work		8														8	Coordinating front-ends, specs, estimates, details, traffic control, etc.
Working Coord. - Constructability Reviews		8														8	1-hr per every 10 pages
Working Coord. - Scope, Schedule, & Budget		6														6	0.25-hr/ mo/ project

EXHIBIT B - PROJECT SCHEDULE

PROJECT: VFW Shared Use Path
LOCATION: Hingland IL
CLIENT: City of Highland
FIRM: Oates Associates, Inc.
JOB NO.: 225111
CONTRACT: Original

PROJECT SCHEDULE

[illegible][illegible]

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

COST ESTIMATE OF CONSULTANT SERVICES WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
City of Highland	Maidson	25-00075-00-BT
Consultant (Firm) Name	Prepared By	Date
Oates Associates, Inc.	Brandon Beckemeyer	8/12/2025

PAYROLL ESCALATION TABLE

CONTRACT TERM	25	MONTHS	OVERHEAD RATE	146.18%
START DATE	1/1/2026		COMPLEXITY FACTOR	0
RAISE DATE	7/1/2026		% OF RAISE	3.00%
END DATE	1/31/2028			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	1/1/2026	7/1/2026	6	24.00%
1	7/2/2026	7/1/2027	12	49.44%
2	7/2/2027	2/1/2028	7	29.71%

The total escalation = 3.15%

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

Local Public Agency	County	Section Number
City of Highland	Maidson	25-00075-00-BT

MAXIMUM PAYROLL RATE	90.00
ESCALATION FACTOR	3.15%

PAYROLL RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

NOTE: RATES ARE AS OF JULY 1, 2025

[illegible]

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

Local Public Agency

County

Section Number

City of Highland

Maidson

25-00075-00-BT

SUBCONSULTANTS

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

[illegible]



COMPANY NAME: Oates Associates, Inc.

PTB NUMBER: N/A

TODAY'S DATE: August 20, 2025

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$0.00	\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			\$0.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.000	\$0.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00	\$0.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00	\$0.00
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost			\$0.00	\$0.00
CADD	Actual cost (Max \$15/hour)			\$0.00	\$0.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0.00	\$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
Aerotax Drone Processing			1	\$1,500.00	\$1,500.00
Title commitments			10	\$300.00	\$3,000.00
SCI - PESA			1	\$4,400.00	\$4,400.00
SCI - Geotechnical Services			1	\$12,400.00	\$12,400.00
Camp Electric + Engineering Private Utility Locate			1	\$8,300.00	\$8,300.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
TOTAL DIRECT COST					\$29,600.00

**If other allowable costs are needed and not listed, please add in the above spaces provided.*

LEGEND

W.O. = Work Order

J.S. = Job Specific

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

Local Public Agency

County

Section Number

25-00075-00-BT

COST ESTIMATE WORKSHEET

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

OVERHEAD RATE	146.18%
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COMPLEXITY FACTOR 0

[illegible]

331,501

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

County

Section Number

Maidson

25-00075-00-BT

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 1 **OF** 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			FIELD SURVEYS			INTERSECTION DESIGN STUDY			PROJECT DEVELOPMENT REPORT			UTILITY & RAILROAD COORDINATION			HYDRAULIC REPORT		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	90.00	0.0			0			0			0			0			0		
SR PROF II	89.44	87.0	3.20%	2.86	7	1.68%	1.50	0			3	2.14%	1.92	0			0		
SR PROF I	81.50	0.0			0			0			0			0			0		
PROF IV	75.99	15.0	0.55%	0.42	0			0			0			0			0		
PROF III	67.52	153.0	5.62%	3.80	0			0			9	6.43%	4.34	8	8.99%	6.07	0		
PROF II	58.19	604.0	22.20%	12.92	54	12.95%	7.54	0			30	21.43%	12.47	25	28.09%	16.35	0		
PROF I	48.86	0.0			0			0			0			0			0		
JR PROF II	42.92	1,566.0	57.55%	24.70	112	26.86%	11.53	0			98	70.00%	30.04	56	62.92%	27.01	0		
JR PROF	36.82	0.0			0			0			0			0			0		
TECHNICIAN III	60.17	28.0	1.03%	0.62	8	1.92%	1.15	0			0			0			0		
TECHNICIAN II	45.99	172.0	6.32%	2.91	140	33.57%	15.44	0			0			0			0		
TECHNICIAN I	35.95	96.0	3.53%	1.27	96	23.02%	8.28	0			0			0			0		
TECHNICIAN	26.28	0.0			0			0			0			0			0		
TECHNICIAN INTERN	22.47	0.0			0			0			0			0			0		
ADMINISTRATIVE	33.21	0.0			0			0			0			0			0		
		0.0			0			0			0			0			0		
		0.0			0			0			0			0			0		
		0.0			0			0			0			0			0		
		0.0			0			0			0			0			0		
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		0.0			0			0			0			0			0		
		0.0			0			0			0			0			0		
TOTALS		2721.0	100%	\$49.49	417.0	100.00%	\$45.44	0.0	0%	\$0.00	140.0	100%	\$48.77	89.0	100%	\$49.42	0.0	0%	\$0.00

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

Local Public Agency

City of Highland

County

Maidson

Section Number

25-00075-00-BT

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 2 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	BRIDGE CONDITION REPORT			GEOTECHNICAL REPORT			TYPE SIZE & LOCATION PLANS			STRUCTURE PLANS			DRAINAGE			PRELIMINARY PLANS - ROAD		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	90.00	0			0			0			0			0			0		
SR PROF II	89.44	0			0			0			0			0			0		
SR PROF I	81.50	0			0			0			0			0			0		
PROF IV	75.99	0			0			0			15	13.89%	10.55	0			0		
PROF III	67.52	0			0			0			0			7	4.86%	3.28	29	4.97%	3.35
PROF II	58.19	0			0			0			15	13.89%	8.08	27	18.75%	10.91	112	19.18%	11.16
PROF I	48.86	0			0			0			0			0			0		
JR PROF II	42.92	0			0			0			78	72.22%	31.00	110	76.39%	32.79	431	73.80%	31.67
JR PROF	36.82	0			0			0			0			0			0		
TECHNICIAN III	60.17	0			0			0			0			0			12	2.05%	1.24
TECHNICIAN II	45.99	0			0			0			0			0			0		
TECHNICIAN I	35.95	0			0			0			0			0			0		
TECHNICIAN	26.28	0			0			0			0			0			0		
TECHNICIAN INTERN	22.47	0			0			0			0			0			0		
ADMINISTRATIVE	33.21	0			0			0			0			0			0		
		0			0			0			0			0			0		
		0			0			0			0			0			0		
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		0			0			0			0			0			0		
		0			0			0			0			0			0		
TOTALS		0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00	108.0	100%	\$49.63	144.0	100%	\$46.98	584.0	100%	\$47.42

EXHIBIT D - COST ESTIMATE OF CONSULTANT SERVICES

Local Public Agency

City of Highland

County

Maidson

Section Number

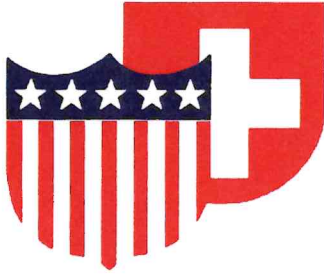
25-00075-00-BT

AVERAGE HOURLY PROJECT RATES

Exhibit E Cost Estimate of Consultant Services Worksheet Fixed Raise

SHEET 3 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	FINAL PLANS - ROAD			RIGHT OF WAY			CONSTRUCTION PHASE SERVICES			ADMINISTRATION / MANAGEMENT			QA/QC					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	90.00	0			0			0			0			0			0		
SR PROF II	89.44	3	0.43%	0.38	2	0.69%	0.62	0			1	0.68%	0.61	71	68.93%	61.65	0		
SR PROF I	81.50	0			0			0			0			0			0		
PROF IV	75.99	0			0			0			0			0			0		
PROF III	67.52	33	4.71%	3.18	0			0			43	29.45%	19.89	24	23.30%	15.73	0		
PROF II	58.19	162	23.11%	13.45	79	27.34%	15.91	0			100	68.49%	39.86	0			0		
PROF I	48.86	0			0			0			0			0			0		
JR PROF II	42.92	503	71.75%	30.80	176	60.90%	26.14	0			2	1.37%	0.59	0			0		
JR PROF	36.82	0			0			0			0			0			0		
TECHNICIAN III	60.17	0			0			0			0			8	7.77%	4.67	0		
TECHNICIAN II	45.99	0			32	11.07%	5.09	0			0			0			0		
TECHNICIAN I	35.95	0			0			0			0			0			0		
TECHNICIAN	26.28	0			0			0			0			0			0		
TECHNICIAN INTERN	22.47	0			0			0			0			0			0		
ADMINISTRATIVE	33.21	0			0			0			0			0			0		
		0			0			0			0			0			0		
		0			0			0			0			0			0		
		0			0			0			0			0			0		
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		0			0			0			0			0			0		
		0			0			0			0			0			0		
TOTALS		701.0	100%	\$47.81	289.0	100%	\$47.76	0.0	0%	\$0.00	146.0	100%	\$60.95	103.0	100%	\$82.06	0.0	0%	\$0.00



City of Highland

Department of Light and Power

Memo to: Chris Conrad, City Manager

From: Dan Cook, Director of Light & Power

Date: August 26, 2025

Subject: Issuance of Purchase Order to Jansen Ford of Breese, LLC for purchase of a 2025 Ford Ranger

RECOMMENDATION

I recommend that you seek council approval to waive usual and customary bidding procedures and issue a purchase order to Jansen Ford of Breese, LLC in the amount of \$34,545.00 for a 2025 Ford Ranger as detailed in the attached quotation. This purchase falls under the State Government Bid Pricing Program which provides access to purchases through pre-negotiated government pricing.

DISCUSSION

This new pickup truck will be a replacement for an existing pickup truck that will then be declared surplus and subsequently sold at auction. The current truck is 16 years old and has 210,000 miles on it. It is at the end of its useful life.

FISCAL IMPACT

We have an allocated budget of \$35,000.00 for this purchase this fiscal year. If approved it will be invoiced to GL#101-104-5-530-00.

CONCURRENCE

Recommended by: 
Daniel Cook, Director of Light & Power

Approved by: 
Chris Conrad, City Manager

RESOLUTION NO. _____

**A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENT AND
APPROVING AND AUTHORIZING THE EXECUTION OF A PURCHASE ORDER TO
JANSEN FORD OF BREESE, LLC TO PURCHASE A 2025 FORD RANGER
THROUGH THE STATE OF ILLINOIS JOINT PURCHASING PROGRAM AS A SOLE
SOURCE PURCHASE**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City Council has been advised of the need for a new 2025 Ford for the purpose of replacing an existing pickup which is sixteen (16) years old and has 210,000 miles; and

WHEREAS, pursuant to 30 ILCS 525/4.2:

Sec. 4.2. Any governmental unit may, without violating any bidding requirement otherwise applicable to it, procure supplies and services under any contract let by the State pursuant to lawful procurement procedures.

(See State of Illinois Governmental Joint Purchasing Act; 30 ILCS 525 *et seq.*); and

WHEREAS, pursuant to the City of Highland purchasing policy:

State of Illinois

City employees are authorized to obtain goods and services using the State of Illinois Joint Purchasing program. When available through the State program, it is not necessary for City employees to obtain quotes or to competitively bid the goods or services which are sought. Employees shall be responsible, however, for ensuring that the goods or services are of a quality sufficient to meet the City's needs and that pricing is competitive.

When making purchases using the State's assigned vendor, employees shall submit a purchase order to the vendor directly and shall include the State of Illinois contract number and the City's assigned Joint Purchasing member I.D. number on the purchase order. This information should be included on the purchase order.

(See City of Highland Purchasing Policy); and

WHEREAS, the Director of Light and Power has recommended utilizing the State of Illinois Joint Purchasing Program to purchase a new 2025 Ford Ranger; and

WHEREAS, the Director of Light and Power has informed City Council that a new 2025 Ford from Jansen Ford of Breese, LLC can be purchased from the State of Illinois Joint Purchasing program through Jansen Ford of Breese, LLC as a registered vendor for \$34,545.00 ("Quote") (See Jansen Ford of Breese, LLC Quote attached hereto as **Exhibit A**); and

WHEREAS, City Council deems it to be in the best interests of City to waive the competitive-bidding requirement and to purchase the 2025 Ford Ranger through the State of Illinois Joint Purchasing program pursuant to the Quote (**Exhibit A**) as a sole source purchase; and

WHEREAS, the City Council also finds that the City Manager and/or Mayor should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to waive the competitive-bidding requirement and to purchase the 2025 Ford Ranger through the State of Illinois Joint Purchasing program pursuant to the Quote (**Exhibit A**) as a sole source purchase.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The purchase of the 2025 Ford Ranger through the State of Illinois Joint Purchasing program pursuant to the Quote (**Exhibit A**) as a sole source purchase is approved.

Section 3. The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute and date whatever documents may be necessary to purchase the 2025 Ford Ranger through the State of Illinois Joint Purchasing program pursuant to the Quote (**Exhibit A**) as a sole source purchase.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2025, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



JANSEN FORD OF BREESE, LLC
101 N 4TH STREET
BREESE, IL, 62230

Rep: Brent Schlarmann
Phone: (618) 526-2241
Fax:

Date: 08/25/2025
Key: CITY250825
Tax: No Tax

Vehicle

Stock
Type
Odometer

New Vehicle
0

New
2025 Ford Ranger XL
crew 4x4
1FTER4PH9SLE29315

Customer

Name	CITY OF HIGHLAND	Email	accountspayable@hi
Address	P.O. BOX 218		ghlandil.gov
City, State	HIGHLAND, IL	Lead	Not Set
Zip Code	62249	Cell	(618) 651-8899
Code	40623	Contract Date	08/25/2025
		Payment Date	08/25/2025

Cash

Selling Price	\$39,380.00	No Tax Taxable	\$37,535.00
Discount	(\$1,851.00)	No Tax %	\$0.00
Other	\$0.00	Payout Lien Amount	\$0.00
Memo Fee	\$0.00	Government Bid	(\$1,600.00)
Bank Fee	\$0.00	ford rebate	(\$2,000.00)
Transfer Fee	\$0.00	Cash Down	\$0.00
Registration Fee	\$8.00	Total Balance Due	\$34,545.00
Title Fee	\$165.00	Amount Received	\$0.00
Doc Fee	\$367.00	Due on Delivery	\$34,545.00
Drive Away Fee	\$35.00		
ERT Fee	\$35.00		
Missouri Lien Placement	\$6.00		
Freight	\$0.00		
Reg	\$0.00		
FinanceCharge	\$0.00		
VSIFee	\$0.00		
FederalExciseTax	\$0.00		
Title	\$0.00		
Trade	\$0.00		
Sub-Total	\$38,145.00		

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared.

QUOTE IS VALID FOR 48HRS & SUBJECT TO APPROVED CREDIT

X

CITY OF HIGHLAND

X

Dealer Acceptance

ORDINANCE NO. _____

AN ORDINANCE DECLARING REAL PROPERTY OF THE CITY OF HIGHLAND SURPLUS AND AUTHORIZING ITS SALE PURSUANT TO 65 ILCS 5/11-76-1 AND 65 ILCS 5/11-76-2, SPECIFICALLY SILVER LAKE NORTH DAM PROPERTY, CITY OF HIGHLAND, MADISON COUNTY, ILLINOIS, PARCEL NO. 02-1-18-08-00-000-025

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, 65 ILCS 5/11-76-1 provides, in pertinent part:

Any city or village incorporated under any general or special law which acquires or holds any real estate for any purpose whatsoever, . . . has the power to . . . convey the real estate when, in the opinion of the corporate authorities, the real estate is no longer necessary, appropriate, required for the use of, profitable to, or for the best interests of the city or village. This power shall be exercised by an ordinance passed by three-fourths of the corporate authorities of the city or village then holding office, at any regular meeting or at any special meeting called for that purpose;

and

WHEREAS, 65 ILCS 5/11-76-2 provides, in pertinent part:

An ordinance directing a sale . . . of real estate . . . shall specify the location of the real estate, the use thereof, and such conditions with respect to further use of the real estate as the corporate authorities may deem necessary and desirable to the public interest. Before the corporate authorities of a city or village make a sale, by virtue of such an ordinance, notice of the proposal to sell shall be published once each week for 3 successive weeks in a daily or weekly paper published in the city or village, or if there is none, then in some paper published in the county in which the city or village is located. The first publication shall be not less than 30 days before the day provided in the notice for the opening of bids for the real estate. The notice shall contain an accurate description of the property, state

the purpose for which it is used and at what meeting the bids will be considered and opened, and shall advertise for bids therefor. All such bids shall be opened only at a regular meeting of the corporate authorities. The corporate authorities may accept the high bid or any other bid determined to be in the best interest of the city or village by a vote of 3/4 of the corporate authorities then holding office, but by a majority vote of those holding office, they may reject any and all bids. The consideration for such a sale may include but need not be limited to the provision of off-street parking facilities by the purchaser, which parking facilities may be made part of the municipal parking system. Such consideration also may include the provision of other public facilities by the purchaser.

The corporate authorities may provide by ordinance for the procedure to be followed in securing bids for the sale or lease of the subject property;

and

WHEREAS, City owns certain real property commonly known as Silver Lake North Dam Property, Highland, Madison County, Illinois, more particularly described as:

Part of the Northeast Quarter of Section 8, Township 4 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows:

Commencing at the northwest corner of said Northeast Quarter; thence on an assumed bearing of South 01 degree 31 minutes 05 seconds East on the west line of said Quarter Section, 1,114.00 feet to the Point of Beginning.

From said Point of Beginning; thence South 90 degrees 00 minute 00 second East, 200.00 feet; thence South 01 degree 31 minutes 05 seconds East, 400.00 feet; thence North 90 degrees 00 minute 00 second West, 200.00 feet to the west line of said Quarter Section; thence North 01 degree 31 minutes 05 seconds West on said west line, 400.00 feet to the Point of Beginning.

Said parcel contains 79,972 square feet or 1.836 acres, more or less.

Permanent Index Number 02-1-18-08-00-000-025

Situated in the County of Madison in the State of Illinois

(hereinafter “the Property”); and

WHEREAS, in the opinion of this City Council, the Property is no longer necessary, appropriate, required for the use of, profitable to, or for the best interests of the City to retain, and should be declared surplus and sold; and

WHEREAS, City has determined to surplus and sell the Property pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, and discloses the following:

- a. Use of the Property:
 - a. Current Use: Municipal
 - b. Future Use: City Water Facility
- c. Publication: Troy Time tribune and City website:
 - a. September 11, 2025: Notice of RFP in Troy Times Tribune and posted to City website. *must be at least 30 days before the council meeting date listed in (d), (e), and (f) below
 - b. September 18, 2025: Notice of RFP in Troy Times Tribune. *1 week after date listed in (a) above
 - c. September 25, 2025: Notice of RFP in Troy Times Tribune. *1 week after date listed in (b) above
- d. October 20, 2025: Proposals due by 4:30 pm.
- e. October 20, 2025: Bids opened during City Council meeting starting at 6:30 p.m.
- f. Sealed proposals to be accepted at Highland City Hall up to and including 4:30 PM on October 20, 2025, delivered to the City Clerk, City Manager, or his designee. It will be the responsibility of the bidder to confirm the timely receipt of the bid;
- g. The City Council may accept the high bid or any other bid determined to be in the best interest of the City by a vote of 3/4 of the corporate authorities then holding office, but by a majority of those holding office, they may reject any and all bids;

and

WHEREAS, City has determined it to be in the best interest of public health, safety, general welfare, and economic welfare to declare the Property surplus, and to sell the Property pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any document necessary to declare the Property surplus, and to sell the Property pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The Property as described herein shall be declared surplus, and sold according to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2.

Section 3. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the _____ day of _____, 2025, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Kevin B. Hemann
Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



Check No	Vendor/Employee	Transaction Description	Date	Amount
Fund: 101 Electric Fund				
Department: 000 Balance Sheet Accounts				
15190	HIGHLAND COMMUNITY SCHOOLS	Refund Check 006422-003	08/22/2025	936.00
15191	HIGHLAND COMMUNITY SCHOOLS	Refund Check 006422-024	08/22/2025	61,388.11
15192	DANIEL FAHL	Refund Check 024536-000	08/22/2025	50.13
Total for Department: 000 Balance Sheet Accounts				62,374.24
Total for Fund: 101 Electric Fund				62,374.24
Fund: 201 Water Fund				
Department: 000 Balance Sheet Accounts				
15192	DANIEL FAHL	Refund Check 024536-000	08/22/2025	14.43
15193	JOHN PANAPINTO	Refund Check 023275-001	08/22/2025	67.52
15194	PHILLIP WARNER	Refund Check 006627-002	08/22/2025	32.95
Total for Department: 000 Balance Sheet Accounts				114.90
Total for Fund: 201 Water Fund				114.90
Fund: 301 Sewer Fund				
Department: 000 Balance Sheet Accounts				
15190	HIGHLAND COMMUNITY SCHOOLS	Refund Check 006422-003	08/22/2025	3,138.63
15192	DANIEL FAHL	Refund Check 024536-000	08/22/2025	14.03
15194	PHILLIP WARNER	Refund Check 006627-002	08/22/2025	32.52
Total for Department: 000 Balance Sheet Accounts				3,185.18
Total for Fund: 301 Sewer Fund				3,185.18
Grand Total				65,674.32

Accepted by City Council September 02, 2025

Mayor:

Clerk:

CITY OF HIGHLAND
CHECK REGISTER
FOR 8/22/2025



VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
AMAZON CAPITAL SERVICES INC	3 QTY LYSOL DISENFECTING WIPES	00100000-115700	44.91	6040	8/22/2025
AMAZON CAPITAL SERVICES INC	2 QTY FILE FOLDERS, 2 QTY	00100000-115700	36.67	6040	8/22/2025
Highland Optimist Club	SUPPLIES FOR CENTRAL	00100000-115700	648.00	6081	8/22/2025
OFFICE ESSENTIALS INC	SUPPLIES FOR CENTRAL	00100000-115700	283.59	6104	8/22/2025
OFFICE ESSENTIALS INC	SUPPLIES FOR CENTRAL	00100000-115700	47.00	6104	8/22/2025
OFFICE ESSENTIALS INC	CREDIT FOR ITEM ON INV. WO-	00100000-115700	-47.00	6104	8/22/2025
	FUND TOTAL:	001 -00100000	1,013.17		
Mastercard	GODADDY 1 YEAR DOMAIN RENWAL	00100018-539000	22.19	6154	8/28/2025
Mastercard	GODADDY 1 YR DOMAIN RENEWAL	00100018-539000	23.19	6154	8/28/2025
	FUND TOTAL:	001 -00100018	45.38		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00110011-522000	5,629.55	6151	8/22/2025
Mastercard	ILCMA-SWIMCA APPLICATION- C	00110011-524000	377.50	6152	8/22/2025
Mastercard	HOLIDAY INN-MCI SUMMER CONF-	00110011-524000	264.48	6152	8/22/2025
Mastercard	GREENBAY UNIVERSITY- FLAKE	00110011-524000	650.00	6152	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	110.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	35.97	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	114.21	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	33.88	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	41.68	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00110011-531000	9.52	6134	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00110011-532000	110.23	6152	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00110011-532000	0.73	6152	8/22/2025
City Utilities	UTILITIES- 1115 BROADWAY	00110011-533000	1,052.40	6054	8/22/2025
WATTS COPY SYSTEMS INC.	COPIER USAGE/LEASE	00110011-534000	22.94	6139	8/22/2025
Mastercard	ZOOM.COM 07/21/25-08/20/25	00110011-539000	219.90	6152	8/22/2025
Mastercard	URBAN FARM HOUSE- LUNCH	00110011-539000	185.03	6152	8/22/2025
Mastercard	A SPECIAL TOUCH- FLOWERS FOR	00110011-539000	50.00	6152	8/22/2025
Mastercard	KORTE MEATS- FOR THE FAMILY OF	00110011-539000	50.63	6152	8/22/2025
Mastercard	MAZZIOS- 2025 EMPLOYEE PICNIC	00110011-539000	540.00	6152	8/22/2025
POPLAR JUNCTION LANES	CITY OF HIGHLAND- EMPLOYEE	00110011-539000	462.50	6107	8/22/2025
THRYV INC.	MONTHLY PHONE LISTING 08/01/25-	00110011-539000	36.00	6156	8/28/2025
Highland Communication Services	HCS SERVICE- HACSM	00110011-539050	41.95	6079	8/22/2025
Highland Communication Services	HCS SERVICE- CITY HALL	00110011-539050	607.13	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00110011-539050	4.05	6154	8/28/2025
CHRISTOPHER FLAKE	REIM UNDER ARMOUR- 3 QTY	00110011-544000	92.49	6052	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00110011-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00110011-553000	184.61	6130	8/22/2025
	FUND TOTAL:	001 -00110011	11,050.48		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00120012-522000	5,297.10	6151	8/22/2025
Mastercard	NASRO REFUND-N BIGGS	00120012-524000	-350.00	6152	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-531000	33.88	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-531000	252.24	6134	8/22/2025

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Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-531000	262.30	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-531000	9.52	6134	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00120012-532000	1.46	6152	8/22/2025
ILLINOIS LAW ENFORCEMENT ALARM SYSTEM	ILEAS 2025 ANNUAL MEMBERSHIP	00120012-539000	120.00	6083	8/22/2025
MAJOR CASE SQUAD OF GREATER ST LOUIS	2025 ANNUAL MCS PARTICIPATING	00120012-539000	250.00	6094	8/22/2025
Mastercard	A SPECIAL TOUCH- MAYOR HEMANN	00120012-539000	146.61	6152	8/22/2025
Mastercard	CITY SCOOPS - PB&J FESTIVAL	00120012-539000	315.77	6152	8/22/2025
Mastercard	NCH SOFTWARE- SOFTWARE	00120012-539000	39.95	6152	8/22/2025
MAURICE KORTE	POLICE DEPT AND ELEC DEPT CAR	00120012-539000	75.25	6117	8/22/2025
THRYV INC.	MONTHLY PHONE LISTING 08/01/25-	00120012-539000	22.25	6156	8/28/2025
Highland Communication Services	HCS SERVICE- PSB	00120012-539050	666.13	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00120012-539050	4.76	6154	8/28/2025
MOTOROLA SOLUTIONS INC	ANNUAL BODY WORN CAMERA &	00120012-539050	1,656.00	6097	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-539050	72.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120012-539050	324.09	6134	8/22/2025
Mastercard	COOLUTILS.COM-AUDIO CONVERTER	00120012-543000	18.49	6152	8/22/2025
COMPUSTITCH SCREEN PRINTING AND EMBROIDERY	FEENY POLOS W LT BADGE AND	00120012-544000	267.00	6055	8/22/2025
ENNA TURAN	REIM SEWING OF FOUR PATCHES ON	00120012-544000	20.00	6065	8/22/2025
Mastercard	MAGLITE RETAIL	00120012-544000	143.64	6152	8/22/2025
Leon Uniform Company Inc	BIGGS CARGO PANTS	00120012-544001	383.00	6093	8/22/2025
Leon Uniform Company Inc	BOESER INSTALL TROUSER STRIP	00120012-544001	18.00	6093	8/22/2025
Mastercard	5.11 STRYKE PANT - N WIEGAND	00120012-544001	204.92	6152	8/22/2025
NATHAN BIGGS	REIM WAL-MART - SUNGLASSES-N	00120012-544001	16.29	6099	8/22/2025
ROBERT HORNER	REIM FOOT LOCKER - SHOES -	00120012-544001	162.41	6112	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120012-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120012-553000	184.61	6130	8/22/2025
FUND TOTAL:		001 -00120012	10,740.77		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00120013-522000	2,149.87	6151	8/22/2025
FRONTIER	PHONE CHARGES - B&Z	00120013-531000	71.34	6071	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-531000	76.14	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-531000	9.52	6134	8/22/2025
Mastercard	USPS-B&Z	00120013-532000	48.40	6152	8/22/2025
Mastercard	USPS-B&Z	00120013-532000	78.28	6152	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00120013-532000	5.84	6152	8/22/2025
Mastercard	DROPBOX 07/28/25-08/28/25	00120013-539000	11.99	6152	8/22/2025
Highland Communication Services	HCS SERVICE- B&Z	00120013-539050	168.76	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00120013-539050	0.95	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-539050	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-539050	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-539050	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120013-539050	20.02	6134	8/22/2025
ZOBRIST ELECTRIC INC	ERRORS AND OMISIONS INSURANCE	00120013-539081	2,348.00	6142	8/22/2025
CRAIG LOYET	MAY-JULY 2025 FINAL PLUMBING	00120013-539082	5,707.50	6059	8/22/2025
CRAIG LOYET	PLUMBING INSPECTOR INSURANCE	00120013-539082	1,754.00	6059	8/22/2025
TIMOTHY SINGLER	MAY-JULY 2025 FINAL PLUMBING	00120013-539082	5,707.50	6126	8/22/2025
TIMOTHY SINGLER	PLUMBING INSPECTOR INSURANCE	00120013-539082	1,754.00	6126	8/22/2025

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AMAZON CAPITAL SERVICES INC	1 QTY LORELL WIDE FRAME 24X36	00120013-543000	24.39	6040	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120013-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00120013-553000	184.61	6130	8/22/2025
FUND TOTAL:		001 -00120013	20,304.25		
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120014-531000	9.52	6134	8/22/2025
Ameren Illinois	GAS CHARGE	00120014-533000	89.20	6041	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	00120014-533000	2.22	6057	8/22/2025
SENTINEL EMERGENCY SOLUTIONS LLC	ANNUAL LADDER MAINTENACE FOR	00120014-536010	2,854.94	6115	8/22/2025
HSBS Medical Group Inc	DRUG SCREEN/PHYSICAL FIRE -	00120014-539000	139.00	6082	8/22/2025
WATTS COPY SYSTEMS INC.	COPIER USAGE/LEASE	00120014-539000	79.83	6139	8/22/2025
Highland Communication Services	HCS SERVICE - FIRE STATION #2	00120014-539050	2.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00120014-539050	0.24	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120014-539050	156.09	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00120014-539050	5.43	6134	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY BRIGHT COLORED 2 DIVIDER	00120014-543000	17.00	6040	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY FIRE EXTENGUISHER	00120014-547000	366.00	6040	8/22/2025
ED M. FELD EQUIPMENT CO. INC.	RED HEAD 2"/2.5"/C-25CC/55H1F50	00120014-547000	500.25	6063	8/22/2025
FUND TOTAL:		001 -00120014	4,221.72		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00140017-522000	509.76	6151	8/22/2025
OATES ASSOCIATES INC	NIC FREY DAYCARE DRAINAGE	00140017-523000	825.00	6103	8/22/2025
Mastercard	SAFETY TRAINING - MEETING -	00140017-524000	8.77	6152	8/22/2025
W JOE GILLESPIE III	REIM APWA LUNCHEON/TRAINING	00140017-524000	25.00	6136	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-531000	9.52	6134	8/22/2025
Ameren Illinois	GAS CHARGES - PW	00140017-533000	95.06	6041	8/22/2025
Ameren Illinois	GAS CHARGES - S & A	00140017-533000	72.35	6041	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	00140017-533000	0.63	6057	8/22/2025
CITY OF HIGHLAND	MTN/REPAIR - STREET SWEEPER	00140017-536010	1,252.25	6053	8/22/2025
Highland Communication Services	HCS CHARGES - S & A	00140017-539050	28.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00140017-539050	1.67	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00140017-539050	5.43	6134	8/22/2025
THE SHERWIN WILLIAMS COMPANY	SUPPLIES FOR PAINT MACHINE	00140017-543000	1,041.94	6124	8/22/2025
THE SHERWIN WILLIAMS COMPANY	FLEX GUN - PAINT MACHINE	00140017-543000	378.00	6124	8/22/2025
Warning Lites of Southern IL LLC	METRO EAST HUMANE SOCIETY SIGN	00140017-543000	117.50	6137	8/22/2025
Warning Lites of Southern IL LLC	2 SIGNS: BROADWAY, 2 SIGNS:	00140017-543000	79.32	6137	8/22/2025
JARED SCHROEDER	REIM-WAL-MART- 1 QTY JEANS- J	00140017-544000	32.63	6086	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00140017-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00140017-553000	184.61	6130	8/22/2025
CRAFCO INC	TECH CRETE FOR SPORTSMAN RD.	00140017-554000	3,009.00	6058	8/22/2025
CRAFCO INC	TECHCRETE - STANDARD	00140017-554000	2,709.00	6058	8/22/2025

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RED E MIX LLC	SIDEWALK @MAIN FOR LIGHT POLES	00140017-554000	1,038.00	6111	8/22/2025
	FUND TOTAL:	001 -00140017	11,720.79		
HIGHLAND COMMUNITY UNIT SCHOOL DISTRICT NO 5	TIF #1 INTER GOVERNMENTAL	00670006-582000	5,325.00	6080	8/22/2025
	FUND TOTAL:	006 -00670006	5,325.00		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00770007-522000	1,551.45	6151	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00770007-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00770007-531000	9.52	6134	8/22/2025
Mastercard	SUBWAY- IDC MEETING 08/06/25	00770007-539000	81.34	6152	8/22/2025
Mastercard	DREAMTIME LLC STOCK	00770007-539050	0.24	6154	8/28/2025
	FUND TOTAL:	007 -00770007	1,680.62		
Beelman Logistics LLC	CM 16 TRAP - 209.04 T., \$41.07 P/T	00840000-543000	8,585.30	6045	8/22/2025
CHRIST BROS ASPHALT INC	HMA - CN50 - 7.02 T., \$75 P/T	00840000-543000	526.50	6051	8/22/2025
THE SHERWIN WILLIAMS COMPANY	WHITE& YELLOW PAINTS, GLASS	00840000-543000	5,561.91	6124	8/22/2025
	FUND TOTAL:	008 -00840000	14,673.71		
FRONTIER	KRC PHONE CHARGES	00960009-531000	282.50	6071	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00960009-531000	35.97	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00960009-531000	9.52	6134	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00960009-532000	8.76	6152	8/22/2025
Mastercard	USPS	00960009-532000	8.90	6152	8/22/2025
Ameren Illinois	GAS CHARGE	00960009-533000	252.44	6041	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	00960009-533000	131.00	6057	8/22/2025
WATTS COPY SYSTEMS INC	COPIER USAGE/LEASE	00960009-534000	132.58	6140	8/22/2025
DIRECT FITNESS SOLUTIONS LLC	LABOR AND DFS TRIP CHARGE	00960009-536000	150.00	6061	8/22/2025
DIRECT FITNESS SOLUTIONS LLC	LABOR DSF CHARGE	00960009-536000	150.00	6061	8/22/2025
BUILDINGSTARS OPERATIONS INC	CLEANING SERVICE, BUFFING AND	00960009-538000	2,913.00	6049	8/22/2025
THOLE FABRICATION & WELDING INC	KRC POOL- KIDS POOL HAND RAIL &	00960009-538000	5,850.00	6155	8/28/2025
ALBERS FIRE PROTECTION EQUIPMENT INC.	ABC INSPECTION EXTINGUISHER	00960009-539000	110.00	6038	8/22/2025
Mastercard	DYNAMIC MEDIA- SIRIUS XM SXBR3	00960009-539000	355.63	6152	8/22/2025
Mastercard	DYNAMIC MEDIA-SXM ANNUAL	00960009-539000	646.80	6152	8/22/2025
TK ELEVATOR CORPORATION	MAINTENANCE OVERTIME INCLUDED	00960009-539000	388.48	6127	8/22/2025
Highland Communication Services	HCS SERVICE KRC	00960009-539050	295.01	6079	8/22/2025
Mastercard	DREAMTIME LLC STOCK	00960009-539050	1.43	6154	8/28/2025
AMAZON CAPITAL SERVICES INC	2 QTY COTTON HAND TOWELS	00960009-541000	34.08	6040	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY BLACK&DECKER CORDLESS	00960009-541000	55.74	6040	8/22/2025
AUTO SOUND & SECURITY INC	LOGITECH BLUETOOTH ADAPTER	00960009-543000	206.19	6044	8/22/2025
Mastercard	CASEY'S- CREW BREAKFASTS	00960009-543000	53.34	6152	8/22/2025
Mastercard	SWIMOUTLET- WHISLITE AND	00960009-543000	307.55	6152	8/22/2025
Mastercard	BOUND TREE- GLOVES	00960009-543000	186.20	6152	8/22/2025
Mastercard	HOTELS FOR YOU- 24 QTY SHOWER	00960009-543000	1,019.04	6152	8/22/2025
Mastercard	FUNXEXPRESS	00960009-543000	255.18	6152	8/22/2025
Mastercard	REWARDS CREDIT	00960009-543000	-10.00	6152	8/22/2025
Mastercard	POWER SYSTEM- 2 QTY -DYNAMAZ	00960009-547000	343.98	6152	8/22/2025
	FUND TOTAL:	009 -00960009	14,173.32		

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LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	00960016-522000	132.98	6151	8/22/2025
FRONTIER	GLIK PARK PHONE CHARGES	00960016-531000	78.34	6071	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00960016-531000	286.61	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00960016-531000	9.52	6134	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	00960016-532000	90.52	6152	8/22/2025
Ameren Illinois	GAS CHARGE	00960016-533000	75.19	6041	8/22/2025
City Utilities	UTILITIES NAGEL DRIVE QBCLUB	00960016-533000	115.45	6054	8/22/2025
City Utilities		00960016-533000	56.76	6054	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	00960016-533000	1.59	6057	8/22/2025
ALERT ELECTRIC INC	PHOTO EYE REPLACE	00960016-536000	153.28	6039	8/22/2025
BROADWAY BATTERY & TIRE SERVICE INC	LABOR FOR LAWN TIRES	00960016-536000	35.50	6048	8/22/2025
BROADWAY BATTERY & TIRE SERVICE INC	LABOR PATCH TRAILER	00960016-536000	19.50	6048	8/22/2025
METROEAST EQUIPMENT COMPANY	ENGINE OIL AND FILTER	00960016-536000	124.01	6095	8/22/2025
ALBERS FIRE PROTECTION EQUIPMENT INC.	ABC INSPECTION EXTINGUISHER	00960016-539000	229.00	6038	8/22/2025
ERIN HELMS	REFUND KRC PARTY PACKAGE	00960016-539000	210.00	6067	8/22/2025
MUNIE OUTDOOR SERVICE INC	SERVICE CALL GARDEN CLUB	00960016-539000	115.00	6098	8/22/2025
MUNIE OUTDOOR SERVICE INC	ROTARY SOCCER FIELD SERVICE	00960016-539000	144.16	6098	8/22/2025
SUSAN K CHASTEEN	BOUNCE HOUSE - PLAYGROUND JULY	00960016-539000	683.00	6085	8/22/2025
TRACEE LAUTH	REFUND MEMBERSHIP 082025	00960016-539000	33.33	6128	8/22/2025
Warning Lites of Southern IL LLC	6 AMBER D CELL 3 WAY CIR 6 WOOD	00960016-539000	507.48	6137	8/22/2025
THE KWIK KONNECTION PRINTING & PUBLISHING CO	7/02/25-3 COLX4" AD W/COLOR	00960016-539033	144.00	6122	8/22/2025
THE KWIK KONNECTION PRINTING & PUBLISHING CO	7/02/25&07/09/25 JULY 4	00960016-539033	432.00	6122	8/22/2025
Highland Communication Services	HCS SERVICE GLIK PARK	00960016-539050	2.00	6079	8/22/2025
Highland Communication Services	HCS SERVICE SENIOR CENTER	00960016-539050	4.00	6079	8/22/2025
Highland Communication Services	HCS SERVICE WEINHEIMER	00960016-539050	3.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00960016-539050	1.91	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	00960016-539050	5.42	6134	8/22/2025
AUGUST JAY ZADRA	THURSDAY NIGHT PERFORMER	00960016-539057	2,000.00	6043	8/22/2025
WAYNE A HUNSDORFER	THURSDAY NIGHT PERFORMER	00960016-539057	500.00	6031	8/21/2025
Mastercard	CHICK-FIL-A - PBJ FUNDRAISER FOR	00960016-539058	540.00	6152	8/22/2025
Mastercard	CHICK-FIL-A - PBJ FOR FIREWORK	00960016-539058	585.00	6152	8/22/2025
Mastercard	CHICK-FIL-A - PBJ FOR FIREWORKS	00960016-539058	517.50	6152	8/22/2025
Mastercard	MO HISTORICAL SOCIETY - YAH	00960016-539066	150.00	6152	8/22/2025
Mastercard	SEAMUS MCDANIELS- YAH JULY TRIP	00960016-539066	340.08	6152	8/22/2025
Mastercard	SEAMUS MCDANIELS- YAH JULY TRIP	00960016-539066	424.24	6152	8/22/2025
Mastercard	GELATO DI RISO ON THE HILL -YAH	00960016-539066	256.26	6152	8/22/2025
Mastercard	BLUEBERRY HILL- YAH	00960016-539066	200.00	6152	8/22/2025
SANDRA HASTY	YAH ZOO REFUND	00960016-539066	75.00	6113	8/22/2025
VELMA CAUSEY	YAH ZOO TRIP REFUND	00960016-539066	75.00	6133	8/22/2025
ADR HIGHLAND INC.	AIRGAS CARBON DIOXIDE	00960016-543000	46.32	6037	8/22/2025
Mastercard	SONIC- ICE FOR THURSDAY NIGHT	00960016-543000	16.92	6152	8/22/2025
Mastercard	WAL-MART - 146 QTY 4X6 PRINTS	00960016-543000	25.43	6152	8/22/2025
Mastercard	AMERICAN FLOOR MATS- DOORMATS	00960016-543000	1,221.82	6152	8/22/2025
Mastercard	PICKLEBALL CENTRAL	00960016-543000	243.87	6152	8/22/2025
Mastercard	REWARDS CREDIT	00960016-543000	-15.00	6152	8/22/2025
Mastercard	WAL-MART 33 QTY 4X6 PRINTS	00960016-543000	5.75	6152	8/22/2025

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Pioneer Manufacturing Company	PAINT FOR FIELDS	00960016-543000	499.47	6106	8/22/2025
R P LUMBER CO INC	PEGBBOARD FOR WCC	00960016-543000	28.99	6109	8/22/2025
R P LUMBER CO INC	QUATERBACK CLUB WOOD POST	00960016-543000	13.50	6109	8/22/2025
ST LOUIS COMPOSTING INC	GLIK PARK ZOBRIST FIELD MULCH	00960016-543000	112.00	6119	8/22/2025
SWITZER FOOD AND SUPPLIES	GLIK PARK CONCESSIONS	00960016-543050	343.77	6120	8/22/2025
COMPUSTITCH SCREEN PRINTING AND EMBROIDERY	2 IRON GREY LARGE 2 RED LARGE 2	00960016-544000	144.00	6055	8/22/2025
O'REILLY AUTO ENTERPRISES INC	BATTERY FOR PAINTER- PARKS	00960016-546000	30.53	6101	8/22/2025
JAMES HUMMERT	3 QTY MORRELL ARCHERY TARGETS	00960016-547000	224.97	6087	8/22/2025
ST CLAIR SERVICE CO	HERBICIDE FERMO MESOTRYONE	00960016-549000	561.50	6073	8/22/2025
FIRST WESTERN BANK & TRUST	SWOZI LINE PAINTING SYSTEM &	00960016-553000	9,875.00	6069	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00960016-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	00960016-553000	184.61	6130	8/22/2025
	FUND TOTAL:	009 -00960016	23,043.16		
ALERT ELECTRIC INC	ODP REPAIR SWITCH AND LABOR	00960503-536000	135.13	6039	8/22/2025
ALBERS FIRE PROTECTION EQUIPMENT INC.	ABC INSPECTION EXTINGUISHER	00960503-539000	22.00	6038	8/22/2025
MISSOURI MACHINERY & ENGINEERING CO	ODP SERVICE CALL AND REPAIR	00960503-539000	351.75	6123	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	00960503-539050	0.48	6154	8/28/2025
	FUND TOTAL:	009 -00960503	509.36		
Highland Communication Services	HCS SERVICE- KRC SHED	00960715-539050	3.00	6079	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY GARAGE HOOKS, LADDER	00960715-543000	34.99	6040	8/22/2025
ST CLAIR SERVICE CO	MESTOTRYONE 140 GAL CEMETARY	00960715-549000	140.00	6073	8/22/2025
	FUND TOTAL:	009 -00960715	177.99		
OATES ASSOCIATES INC	PKG. LOT MAIN & PINE- SERV. 6/28 -	01270000-550500	3,922.50	6103	8/22/2025
INDOFF INC	CITY HALL AV SYSTEM	01270000-555000	11,370.00	6150	8/22/2025
SBFG LLC	INCREMENTAL CITY PROPERTY TAX	01270000-582000	1,411.53	6114	8/22/2025
	FUND TOTAL:	012 -01270000	16,704.03		
Curry & Associates Engineers Inc	2025.82 STREET RESURFACING--INV.	05040050-550500	3,531.43	6147	8/22/2025
	FUND TOTAL:	050 -05040050	3,531.43		
SPRINGBROOK SOFTWARE	ACH SERVICES FOR JULY 2025	10100000-437120	1168.24	ACH	8/16/2025
	FUND TOTAL:	10100000-437120	1,168.24		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	10101101-522000	243.80	6151	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101101-531000	41.63	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101101-531000	9.52	6134	8/22/2025
Mastercard	USPS-POSTAGE STAMPS	10101101-532000	1.46	6152	8/22/2025
Mastercard	USPS	10101101-532000	23.74	6154	8/28/2025
ZOBRIST ELECTRIC INC	ELECTRIC BREAKER PANEL	10101101-538000	750.00	6142	8/22/2025
Mastercard	SAMS CLUB	10101101-539000	50.92	6154	8/28/2025
MAURICE KORTE	POLICE DEPT AND ELEC DEPT CAR	10101101-539000	14.00	6117	8/22/2025
SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY JULY 2025	10101101-539000	2,037.50	6118	8/22/2025
THRYV INC.	MONTHLY PHONE LISTING 08/01/25-	10101101-539000	29.50	6156	8/28/2025

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Highland Communication Services	HCS CHARGES UTILITIES	10101101-539050	164.02	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	10101101-539050	0.72	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101101-539050	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101101-539050	5.43	6134	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY HP 952	10101101-541000	87.19	6040	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY 4 INCH PRIVACY HOOK AND	10101101-543000	5.98	6040	8/22/2025
ANIXTER INC.	FC300 ANTENNA	10101101-545000	55.00	6042	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101101-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101101-553000	184.61	6130	8/22/2025
	FUND TOTAL:	101 -10101101	3,848.12		
Ameren Illinois	GAS CHARGE	10101102-533000	65.16	6041	8/22/2025
BHMG Engineers Inc	RICE NESHAP TESTING	10101102-539000	10,343.50	6146	8/22/2025
BHMG Engineers Inc	TERMINAL BLOCK INSTALLATION	10101102-539000	4,821.26	6146	8/22/2025
TURF GATOR LLC	LAWN ROUND FOR NUTEDGE,	10101102-539000	109.00	6129	8/22/2025
Highland Communication Services	HCS CHARGES UTILITIES	10101102-539050	3.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	10101102-539050	0.24	6154	8/28/2025
AMAZON CAPITAL SERVICES INC	1 QTY COFFEE CUPS 12OZ	10101102-541000	44.99	6040	8/22/2025
Mastercard	CC FOOD MART- GAS CAN FILL UP	10101102-542000	17.20	6154	8/28/2025
Mastercard	HARBOR FREIGHT	10101102-543000	32.49	6154	8/28/2025
Mastercard	HARBOR FREIGHT	10101102-543000	251.66	6154	8/28/2025
Mastercard	BRUNT- LOGAN BOOTS	10101102-544000	185.93	6154	8/28/2025
JOHN HENRY FOSTER COMPANY OF ST LOUIS INC	PARTS FOR PW STREET SWEEPER	10101102-545000	203.59	6089	8/22/2025
Mastercard	JPW RECHNOLOGIES	10101102-545000	115.77	6154	8/28/2025
Mastercard	RAJ& ASSOCIATES	10101102-545000	784.59	6154	8/28/2025
O'REILLY AUTO ENTERPRISES INC	2 QTY HYDRLOIL, 1 QTY LOCK PLIERS	10101102-545000	63.97	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	2 QTY 1GALHYDRLOIL	10101102-545000	45.98	6101	8/22/2025
BEST ONE TIRE & SERVICE OF CLINTON COUNTY	POLICE FORD EDGE TIRES	10101102-546000	338.66	6046	8/22/2025
BEST ONE TIRE & SERVICE OF CLINTON COUNTY	TIRES FOR DETECTIVE TORRES	10101102-546000	792.24	6046	8/22/2025
EMAG RED BUD FD LLC	PARTS FOR W&S SERVICE TRUCK	10101102-546000	124.42	6064	8/22/2025
EMAG RED BUD FD LLC	PARTS FOR FIRE DEPT TRUCK	10101102-546000	10.46	6064	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY CORE RETURN	10101102-546000	-10.00	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY OIL FILTER,1 QTY CABIN	10101102-546000	-14.64	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY CABIN FILTER	10101102-546000	21.13	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY 5QT MOTOROIL	10101102-546000	27.99	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY CABIN FILTER, OIL FILTER,	10101102-546000	25.74	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY AIR FILTER, OIL FILTER, WIPER	10101102-546000	35.10	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY WARRANTY, 1 QTY NEW	10101102-546000	-352.68	6101	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY A/C KITS	10101102-546000	65.06	6101	8/22/2025
KRENZ & COMPANY INC	MTR-A7834 MOTORS- QUOTE #42892	10101102-547000	4,425.00	6092	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101102-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101102-553000	184.62	6130	8/22/2025
	FUND TOTAL:	101 -10101102	22,884.51		
VIPOWER SERVICES LLC	HIGHLAND GENERAL SERVICE	10101104-523000	1,505.00	6135	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101104-531000	116.18	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101104-531000	9.51	6134	8/22/2025

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ERIC SMITH	REIM RENEWAL OF CDL LICENSE - E	10101104-539000	61.35	6066	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	10101104-539050	2.14	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	10101104-539050	80.08	6134	8/22/2025
Mastercard	CVS PHARMACY	10101104-542000	31.01	6154	8/28/2025
ANIXTER INC.	SLEEVE TRIPLEX NEUTRAL- QUOTE #	10101104-543000	480.00	6042	8/22/2025
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC	CIRCUIT BREAKER	10101104-543000	609.65	6072	8/22/2025
DECO SUPPLY COMPANY INC	GUY STRAIN, PRIORITY WIRE	10101104-543000	1,356.00	6060	8/22/2025
DECO SUPPLY COMPANY INC	25 QTY 3/4 X 14 MACHINE BOLT	10101104-543000	98.00	6060	8/22/2025
FLETCHER REINHARDT COMPANY	MACHINE BOLTS	10101104-543000	373.50	6070	8/22/2025
GRAYBAR ELECTRIC COMPANY INC	INSULATOR PIN ON PO 317	10101104-543000	653.40	6076	8/22/2025
GRAYBAR ELECTRIC COMPANY INC	FUSE CUTOFF ON PO 317	10101104-543000	4,762.50	6076	8/22/2025
KALMER LANDSCAPE SUPPLY	TOP SOIL	10101104-543000	105.57	6090	8/22/2025
Power Line Supply	CONNECTOR COVER	10101104-543000	396.00	6108	8/22/2025
RED E MIX LLC	POLE FOOTING FOR MAIN ST LIGHTS	10101104-543000	588.00	6111	8/22/2025
The Korte Company Inc	REBAR FOR STREET LIGHT BY POST	10101104-543000	77.56	6121	8/22/2025
JM TEST SYSTEMS LLC	RUBBER GLOVES ON PO 318	10101104-544000	448.00	6088	8/22/2025
JM TEST SYSTEMS LLC	MANAGEMENT MONTHLY FEE	10101104-544000	65.00	6088	8/22/2025
Mastercard	MIDWEST BOOTS- NATE	10101104-544000	294.95	6154	8/28/2025
Mastercard	WORKWEAR OUTFITTERS - DUSTY	10101104-544000	416.29	6154	8/28/2025
Mastercard	HOFFMAN BOOTS- DUSTY BOOTS	10101104-544000	467.00	6154	8/28/2025
BEST ONE TIRE & SERVICE OF CLINTON COUNTY	TRUCK 26 TIRES	10101104-546000	301.00	6046	8/22/2025
O'REILLY AUTO ENTERPRISES INC	1 QTY OIL FILTER, 1 QTY FUEL FILTER	10101104-546000	77.04	6101	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101104-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	10101104-553000	184.62	6130	8/22/2025
ANIXTER INC.	SWEETBRIAR XLP 1000R- QUOTE #	10101104-554030	3,860.00	6042	8/22/2025
FUND TOTAL:		101 -10101104	17,542.43		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	11105111-522000	110.82	6151	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	11105111-531000	149.60	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	11105111-531000	9.51	6134	8/22/2025
Ameren Illinois	GAS CHARGE	11105111-533000	67.01	6041	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	11105111-533000	0.63	6057	8/22/2025
ILLINOIS TELECOMMUNICATIONS ACCESS CORP.	LOCALEXCHANGECARRIER&INTERCO	11105111-539000	12.46	6084	8/22/2025
THRYV INC.	MONTHLY PHONE LISTING 08/01/25-	11105111-539000	32.50	6156	8/28/2025
DRIVE SOCIAL MEDIA LLC	SOCIAL-GETTING STARTED	11105111-539033	2,000.00	6062	8/22/2025
DUANE E ZOBRIST	RT 40 JUST WEST OF MCGINLEY	11105111-539033	100.00	6143	8/22/2025
Mastercard	FACEBOOK	11105111-539033	22.11	6154	8/28/2025
Mastercard	FACEBOOK	11105111-539033	16.61	6154	8/28/2025
Mastercard	FACEBOOK	11105111-539033	600.00	6154	8/28/2025
CALIX INC.	CLOUD SERVICES FOR AUGUST	11105111-539050	1,771.84	6050	8/22/2025
Highland Communication Services	HCS SERVICE- HCS	11105111-539050	415.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	11105111-539050	1.43	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	11105111-539050	5.43	6134	8/22/2025
4COM Inc	AUGUST 2025 PROGRAMMING	11105111-539052	57,899.67	6144	8/22/2025
SINCLAIR BROADCAST GROUP INC	JULY 2025 SUBSCRIBERS COUNTS	11105111-539052	7,500.66	6116	8/22/2025
CALIX INC.	CALIX E720 SHELF UPGRADE (PO 258	11105111-539200	1,794.50	6050	8/22/2025
NORTHTOWN AUTO & TRACTOR SUPPLY INC	1 QTY BATTERY C	11105111-543000	11.99	6100	8/22/2025

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NORTHTOWN AUTO & TRACTOR SUPPLY INC	1 QTY DIESEL EXHAUST FLUID	11105111-543000	19.41	6100	8/22/2025
COMSTAR SUPPLY INC	8" CABLE TIES	11105111-547000	33.00	6056	8/22/2025
COMSTAR SUPPLY INC	MINUTEMAN SURGE PROTECTORS	11105111-547000	300.76	6056	8/22/2025
CALIX INC.	GigaMesh Router/Extender	11105111-553000	438.70	6050	8/22/2025
CALIX INC.	OUTDOOR ONT ENCLOSURES	11105111-553000	397.21	6050	8/22/2025
COMSTAR SUPPLY INC	DEADEND KITS	11105111-553000	3,456.90	6056	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	11105111-553000	123.08	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	11105111-553000	184.62	6130	8/22/2025
CALIX INC.	Calix GP1100G Indoor ONT	11105111-553001	2,120.70	6050	8/22/2025
CALIX INC.	GP4201X GIGAPOINT - ONT	11105111-553001	1,002.31	6050	8/22/2025
BEST Engineered Systems Technology Group LLC	INSTALL FIBER - PRESTIGE	11105111-554000	60,960.00	6145	8/22/2025
BEST Engineered Systems Technology Group LLC	FIBER REPAIR- GENEVA DRIVE	11105111-554000	1,920.00	6145	8/22/2025
BEST Engineered Systems Technology Group LLC	FIBER REPAIR- OLIVE STREET	11105111-554000	2,220.00	6145	8/22/2025
	FUND TOTAL:	111 -11105111	145,698.46		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	20102201-522000	177.31	6151	8/22/2025
Mastercard	SAFETY TRAINING - MEETING -	20102201-524000	8.78	6152	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102201-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102201-531000	9.51	6134	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	20102201-533000	3.82	6057	8/22/2025
WELLS FARGO FINANCIAL LEASING INC	PW - RICOH COPIER IM C3500	20102201-534000	252.71	6141	8/22/2025
SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY JULY 2025	20102201-539000	815.00	6118	8/22/2025
Highland Communication Services	HCS CHARGES - PW	20102201-539050	225.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	20102201-539050	0.24	6154	8/28/2025
	FUND TOTAL:	201 -20102201	1,530.44		
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102202-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102202-531000	48.28	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102202-531000	9.51	6134	8/22/2025
CONSTELLATION NEWENERGY GAS DIVISION LLC	GAS SERVICE	20102202-533000	2.22	6057	8/22/2025
R.E. Pedrotti Co. Inc.	STORAGE TANK LEVEL - PRESSURE	20102202-536000	4,663.80	6110	8/22/2025
ENERGY WISE HEATING COOLING COMPANY	INSULATION OF NEW MITSUBISHI	20102202-538000	17,621.00	6148	8/22/2025
TIMES TRIBUNE	LEGAL NOTICE 8/7/25 - NOML SILVER	20102202-539000	57.60	6125	8/22/2025
Highland Communication Services	HCS CHARGES - WTP	20102202-539050	119.66	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	20102202-539050	0.95	6154	8/28/2025
Hach Company	EDTA STD SOLN, SULFURIC ACID	20102202-543000	154.34	6077	8/22/2025
HD SUPPLY INC	HACH FLUORIDE CHEMKEY	20102202-543000	202.86	6132	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY AQUATIC TECH SAFETY	20102202-544000	449.00	6040	8/22/2025
Essenpreis Plumbing & Htg	JR DUO STRAINER # 52-128	20102202-545000	6.50	6068	8/22/2025
W.W. GRAINGER INC	STEP STAND	20102202-545000	99.56	6075	8/22/2025
W.W. GRAINGER INC	PLEATED AIR FILETER	20102202-545000	72.84	6075	8/22/2025
USALCO LLC	DELPAC 2950	20102202-549000	13,573.05	6153	8/22/2025
WATER SOLUTIONS UNLIMITED INC	WSU 110, WSU AMMONIUM SULFATE -	20102202-549000	8,760.00	6138	8/22/2025
Curry & Associates Engineers Inc	TIEBACK ANCHORS FOR WESTERN	20102202-550500	4,153.50	6147	8/22/2025
Curry & Associates Engineers Inc	CLEARWELL IMPROVE. & MOD. -	20102202-550500	1,468.70	6147	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	20102202-553000	123.07	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	20102202-553000	184.62	6130	8/22/2025

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FUND TOTAL:			201 -20102202		51,809.13
Mastercard	SIUE -CCCDI TRAINING - TRAVIS T.,	20102203-524000	650.00	6152	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-531000	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-531000	20.02	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-531000	19.04	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-531000	9.51	6134	8/22/2025
GEBKE BROS OUTDOOR PWR EQUIP. INC.	TRUCK #12 INSPECTION	20102203-539000	19.50	6074	8/22/2025
Highland Communication Services	HCS CHARGES - W & S	20102203-539050	2.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	20102203-539050	0.36	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	20102203-539050	2.72	6134	8/22/2025
MIDWEST MUNICIPAL SUPPLY INC	5 1/4" CLOW 3 WAY 48" 6" MJ	20102203-543000	3,380.52	6096	8/22/2025
MIDWEST MUNICIPAL SUPPLY INC	6" MJ RW GATE VALVE, OTHER	20102203-543000	2,226.71	6096	8/22/2025
MIDWEST MUNICIPAL SUPPLY INC	OAK WEDGE	20102203-543000	90.00	6096	8/22/2025
Curry & Associates Engineers Inc	2025.99 WATER MAIN REPLACE. -	20102203-550500	6,691.26	6147	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	20102203-553000	123.07	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	20102203-553000	184.62	6130	8/22/2025
FUND TOTAL:			201 -20102203		13,477.42
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	30103301-522000	199.47	6151	8/22/2025
Mastercard	SAFETY TRAINING - MEETING -	30103301-524000	8.78	6152	8/22/2025
SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY JULY 2025	30103301-539000	815.00	6118	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	30103301-539050	0.24	6154	8/28/2025
FUND TOTAL:			301 -30103301		1,023.49
Mastercard	SIUE -CCCDI TRAINING - TRAVIS T.,	30103303-524000	650.00	6152	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103303-531000	19.03	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103303-531000	9.51	6134	8/22/2025
GEBKE BROS OUTDOOR PWR EQUIP. INC.	TRUCK #12 INSPECTION	30103303-539000	19.50	6074	8/22/2025
Highland Communication Services	HCS CHARGES - W & S	30103303-539050	2.00	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	30103303-539050	0.36	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103303-539050	2.72	6134	8/22/2025
MIDWEST MUNICIPAL SUPPLY INC	OAK WEDGE	30103303-543000	90.00	6096	8/22/2025
Curry & Associates Engineers Inc	2025 CIPP SEWER REHABILITATION-	30103303-550500	2,155.55	6147	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	30103303-553000	123.07	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	30103303-553000	184.62	6130	8/22/2025
FUND TOTAL:			301 -30103303		3,256.36
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103304-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103304-531000	38.07	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	30103304-531000	9.51	6134	8/22/2025
CHARLES KIRCHNER & SON INC	BUILDING MAINTENANCE SUPPLIES	30103304-538000	6.97	6091	8/22/2025
R P LUMBER CO INC	SUPPLIES - BUILDING MAINTENANCE	30103304-538000	253.90	6109	8/22/2025
DH PACE COMPANY INC	REPAIR DOOR 3 & 4- BEARINGS,	30103304-539000	809.95	6105	8/22/2025
Highland Communication Services	HCS CHARGES - WRF	30103304-539050	149.99	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	30103304-539050	0.95	6154	8/28/2025

CITY OF HIGHLAND
CHECK REGISTER
FOR 8/22/2025



VENDOR NAME/#	DESCRIPTION	ACCOUNT/DESCRIPTION	AMOUNT	CHECK #	CHECK DATE
CHARLES KIRCHNER & SON INC	BUILDING MAINTENANCE SUPPLIES	30103304-545000	6.84	6091	8/22/2025
HD SUPPLY INC	PAPER FILTER ELEMENT FOR	30103304-545000	235.95	6132	8/22/2025
Hawkins Inc	DEMURRAGE	30103304-549000	40.00	6078	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	30103304-553000	123.07	6130	8/22/2025
TYLER TECHNOLOGIES INC	SOFTWARE SPLIT	30103304-553000	184.62	6130	8/22/2025
	FUND TOTAL:	301 -30103304	1,897.89		
U.S. BANK	SEWER BOND PAYING AGENT FEE	30903309-563000	250.00	6131	8/22/2025
	FUND TOTAL:	309 -30903309	250.00		
LASHLY & BAER PC	JULY 2025 MONTHLY RETAINER	40120401-522000	797.89	6151	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	40120401-531000	270.08	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	40120401-531000	9.51	6134	8/22/2025
Mastercard	USPS	40120401-532000	18.40	6152	8/22/2025
City Utilities	UTILITIES- 1122 BROADWAY	40120401-533000	765.39	6054	8/22/2025
HSBS Medical Group Inc	DRUG SCREEN,PHYSICAL- K SAULS	40120401-539000	110.00	6082	8/22/2025
Highland Communication Services	HCS SERVICE- EMS	40120401-539050	279.23	6079	8/22/2025
Mastercard	DREAMSTIME LLC STOCK	40120401-539050	1.64	6154	8/28/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	40120401-539050	108.05	6134	8/22/2025
Verizon Wireless - State	VERIZON WIRELESS CHARGES	40120401-539050	5.43	6134	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY END TABLE W/ CHARGING	40120401-543000	49.98	6040	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY URBAN ARMOR GEAR UAG	40120401-543000	99.99	6040	8/22/2025
Bound Tree Medical LLC	EMS SUPPLIES	40120401-543000	202.56	6047	8/22/2025
Mastercard	VITAL RESPONSE	40120401-543000	200.00	6152	8/22/2025
AMAZON CAPITAL SERVICES INC	1 QTY NORTIV 8 MENS TACTICAL	40120401-544000	59.99	6040	8/22/2025
Mastercard	MENARDS	40120401-545000	27.50	6152	8/22/2025
OAKLEY SERVICES INC	FINANCE CHARGE INV #40490	40120401-545000	3.85	6102	8/22/2025
	FUND TOTAL:	401 -40120401	3,009.49		
I.M.L. RISK MANAGEMENT ASSOCIATION	2025 MIN/MAXADDITIONAL BILLING	70610706-535000	674.31	6149	8/22/2025
I.M.L. RISK MANAGEMENT ASSOCIATION	2025 MIN/MAX ADDITIONAL BILLING	70610706-535000	10,131.33	6149	8/22/2025
	FUND TOTAL:	706 -70610706	10,805.64		
ALLIED WASTE TRANSPORTATION INC	RESIDENTIAL TRASH 08/01/25-08/31/25	71304713-539000	111,846.17	6157	8/28/2025
ALLIED WASTE TRANSPORTATION INC	ADDITIONAL CONTAINERS 08/01/25-	71304713-539000	428.86	6157	8/28/2025
ALLIED WASTE TRANSPORTATION INC	COMMERCIAL TRASH 07/01/25-	71304713-539000	69,170.79	6157	8/28/2025
SPRINGBROOK HOLDING COMPANY LLC	CIVICPAY JULY 2025	71304713-539000	407.50	6118	8/22/2025
	FUND TOTAL:	713 -71304713	181,853.32		
	WARRANT TOTAL:		598,970.12		

Accepted by City Council September 02, 2025

Mayor:

Clerk: